



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

Bids and Awards Committee (BAC)
SUPPLEMENTAL BID BULLETIN NO. 1

**FY 2024 SUPPLY AND DELIVERY OF FOOD WITH CATERING SERVICES FOR THE
CONDUCT OF SCHOOL-BASED TRAINING OF TEACHERS ON THE MATATAG CURRICULUM
IMPLEMENTATION
[R4A-BNN-2024-04]**

June 14, 2024

This Supplemental Bid Bulletin No. 1 is hereby issued to amend the Bid Documents of the above-named public bidding project. This shall form an integral part of the Bid Documents.

CORRIGENDUM

- **BID DATA SHEET, ITB Clause 19.3 (See Attachment A)**
- **REVISED SCHEDULE OF REQUIREMENTS (See Attachment B)**
- **REVISED TECHNICAL SPECIFICATIONS (See Attachment C)**

For the information and guidance of all concerned.


ARLENE S. RICASATA, CESO VI
BAC Chairperson

Assistant Schools Division Superintendent

Section 22.5.2. For purposes of clarifying or modifying any provision of the Bidding Documents, Supplemental/Bid Bulletins may be issued upon the Procuring Entity's initiative at least seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.

Section 22.5.3. Any Supplemental/Bid Bulletin issued by the BAC shall also be posted in the PhilGEPS, the website of the Procuring Entity concerned, if available, and at any conspicuous place within the premises of the Procuring Entity. It shall be the responsibility of all those who have properly secured the Bidding Documents to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or withdraw their bids in accordance with Section 26 of this IRR.



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Attachment A: BID DATA SHEET, ITB Clause 19.3

LOT 1 – FOOD WITH CATERING SERVICES

19.3	LOT 1 – FOOD WITH CATERING SERVICES		
	Day 1 July 8, 2024	AM Snacks (packed)	Pancit Canton Puto Bottled Water 500ml
		Managed Buffet Lunch	Beef Mechado Pritong Tilapia Chopsuey Iced Tea Fruit Salad Rice
		PM Snacks (packed)	Cheeseburger Softdrinks
	Day 2 July 9, 2024	AM Snacks (packed)	Tuna Carbonara Buttered Bread Bottled Water 500ml
		Managed Buffet Lunch	Chicken Hamonado Daing na Bangus Sautéed Sayote Banana Iced Tea Rice
		PM Snacks (packed)	Chicken Burger Softdrinks 350ml
	Day 3 July 10, 2024	AM Snacks (packed)	Palabok Buchi Bottled Water 500ml
		Managed Buffet Lunch	Beef Stroganoff Cordon Bleu Buttered Veggies Rice Apple Juice
		PM Snacks (packed)	Ham and Tuna sandwich C2 230ml
	Day 4 July 11, 2024	AM Snacks (packed)	No Baked Macaroni Buttered bread Bottled Water 500ml
		Managed Buffet Lunch	Stir Fry Pork in Oyster Sauce Fried chicken Sipo egg Fruit Salad Rice Juice
		PM Snacks (packed)	Special Ensaymada Softdrinks 350ml

<p>Day 5 July 12, 2024</p>	AM Snacks (packed)	Sotanghon Guisado Kutsinta (sliced) Bottled Water 500ml
	Managed Buffet Lunch	Beef Morcon lalag Chicken BBQ Ensaladang talong at mangga Buco Pandan Rice Banana Juice
	PM Snacks (packed)	Bilo-bilo Bottled water 500ml

**Additionally, the following certifications must be included in the bidding documents:*

a. Site Inspection Certificate (please see page 44, "Attachment A")

Suppliers are required to bring food samples of the following in the opening of bids, scheduled on **June 26, 2024 at 9:00 a.m.:*

- 1. Beef Mechado*
- 2. Chopsuey*
- 3. Chicken Hamonado*
- 4. Sautéed Sayote*
- 5. Beef Stroganoff*
- 6. Buttered Veggies*
- 7. Daing na Bangus**

The bid opening will take place at DepEd – City Schools Division of Biñan City, SDO Training Hall, P. Burgos St. Brgy. Sto.Domingo, Biñan City, Laguna.

Attachment B: REVISED SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Inclusive Dates: **July 8-12, 2024**

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
Day 1 - July 8, 2024				
1	AM Snacks (packed) Pancit Canton Puto Bottled Water 500ml	840	840	July 8, 2024
2	Managed Buffet Lunch Beef Mechado Pritong Tilapia Chopsuey Iced Tea Fruit Salad Rice	840	840	
3	PM Snacks (packed) Cheeseburger Softdrinks 350ml	840	840	
Day 2 - July 9, 2024				
4	AM Snacks (packed) Tuna Carbonara Buttered Bread Bottled Water 500ml	840	840	July 9, 2024
5	Managed Buffet Lunch Chicken Hamonado Daing na Bangus Sauted Sayote Banana Iced Tea Rice	840	840	
6	PM Snacks (packed) Chicken Burger Softdrinks 350ml	840	840	

Day 3 - July 10, 2024				
7	AM Snacks (packed) Palabok Buchi Bottled Water 500ml	840	840	July 10, 2024
8	Managed Buffet Lunch Beef Stroganoff Cordon Bleu Buttered Veggies Rice Apple Juice	840	840	
9	PM Snacks (packed) Ham and Tuna Sandwich C2 230ml	840	840	
Day 4 - July 11, 2024				
10	AM Snacks (packed) No Baked Macaroni Buttered Bread Bottled Water 500ml	840	840	July 11, 2024
11	Managed Buffet Lunch Stir Fry Pork in Oyster Sauce Fried chicken Sipo Egg Fruit salad Rice Juice	840	840	
12	PM Snacks (packed) Special Ensaymada Softdrinks 350ml	840	840	

Day 5 - July 12, 2024				
13	AM Snacks (packed) Sotanghon Guisado Kutsinta (Sliced) Bottled Water 500ml	840	840	July 12, 2024
14	Managed Buffet Lunch Beef Morcon lalag Chicken BBQ Ensaladang Talong and Mangga Buco Pandan Rice Banana Juice	840	840	
15	PM Snacks (packed) Bilo-Bilo Bottled Water 500ml	840	840	

A. DELIVERY SCHEDULE

Complete delivery of the Lot shall be made within **ten (10) calendar days** from the date of receipt of the Notice to Proceed (NTP) by the Supplier or the date provided for such purpose indicated in the NTP.

B. PROJECT SITE

Goods shall be delivered to 2 Public Schools in Biñan City.

a. Binan Elementary School (582 total pax)

- **SDO 4th Floor (117 pax; 32 PMT/TWG)**
- **Gabaldon Hall (171 pax; 33 PMT/TWG)**
- **Library Hub (166pax; 63 PMT/TWG)**

b. Binan City Senior High School - San Antonio Campus (258 total pax)

- **BCSHS-SAC Conference Hall (200pax; 58 PMT/TWG)**

C. DOOR-TO-DOOR DELIVERY AND RECEIVING INSTRUCTIONS

The Supplier must strictly adhere to the following instructions:

1. Delivery to Designated Schools:

- The Goods specified in this Schedule of Requirements and/or Technical Specifications shall be delivered exclusively to the designated schools outlined herein.

2. **Communication of Delivery Dates:**

- Upon receiving the NTP, the Supplier must promptly confirm the delivery schedule and provide a detailed plan of action to the Division BAC.
- Establish a clear communication channel between the Supplier and the Inspectorate Team of the Division of Biñan City. Any changes, delays, or issues regarding the delivery must be promptly communicated and documented.

3. **Packaging and Presentation:**

- All packed snacks must be securely and hygienically packed to ensure freshness and quality
- Managed buffet lunches should be presented in an attractive and organized manner, with proper labeling for each dish.
- Utensils, napkins, and any additional items should be provided as necessary for all meals and snacks.

4. **Health and Safety:**

- The supplier must adhere to all local health and safety regulations for food preparation and delivery
- All food handlers must wear proper personal protective equipment during preparation and delivery
- Vehicles used for delivery must be clean and equipped with proper storage to maintain the quality and safety of the food.

5. **Quality Assurance:**

- Suppliers must use fresh and high-quality ingredients for all food items.
- Suppliers must ensure that all food items are prepared under sanitary conditions
- Suppliers should be ready to accommodate any dietary restrictions or allergies if communicated in advance.

6. **Product Inspection:**

- The Inspectorate Team from the Division of Biñan City reserves the right to inspect the delivered goods for quality and compliance with specifications before acceptance. The Supplier must accommodate and facilitate this inspection process.

7. **Delivery Requirements:**

- Food must be delivered on time as per the schedule specified for each day.
- The supplier must provide a contact person available for coordination throughout the duration of the training event. Any issues or concerns with the food quality or delivery must be addressed immediately by the supplier.

8. **Signing of Delivery Receipts:**

- During the Delivery process, the Inspectorate Team from the Division of Biñan City must sign the Delivery Receipts.

9. **Contingency Plans:**

- The Supplier should develop and share contingency plans for unforeseen circumstances that may affect the delivery, such as transportation delays, product shortages, or other logistical challenges.

10. **Dispute Resolution Mechanism:**

- Clearly outline the steps and procedures for resolving any disputes or issues that may arise during the delivery process, ensuring a fair and efficient resolution.

Attachment C: REVISED SCHEDULE OF REQUIREMENTS

Lot 1 – Food with Catering Services

Description	Technical Specifications	Statement of Compliance
FY 2024 SUPPLY AND DELIVERY OF FOOD WITH CATERING SERVICES FOR THE CONDUCT OF SCHOOL-BASED TRAINING OF TEACHERS ON THE MATATAG CURRICULUM IMPLEMENTATION	July 8-12, 2024 (840pax) Food	
	<p>I. Catering Services*</p> <p>1. Location must be inside the Function Room/s and/or outside but near the Function Room/s with tables and chairs*</p> <p>a. Venue 1: Binan Elementary School (582pax)</p> <ul style="list-style-type: none"> SDO 4th Floor (117 pax; 32 PMT/TWG) Gabaldon Hall (171 pax; 33 PMT/TWG) Library Hub (166pax; 63 PMT/TWG) <p>b. Venue 2: Binan City Senior High School-San Antonio Campus (258pax)</p> <ul style="list-style-type: none"> BCSHS-SAC Conference Hall (200pax; 58 PMT/TWG) <p>2. Meals for the participants*:</p> <ol style="list-style-type: none"> One (1) Packed AM Snacks for for 840pax on July 8-12, 2024*; One (1) Managed Buffet Lunch for 840pax on July 8-12, 2024*; and One (1) Packed PM Snacks for for 840pax on July 8-12, 2024*; <p>3. Meals should be composed of the following*:</p> <p>a. Managed Buffet Lunch:</p> <ol style="list-style-type: none"> Main Course consisting of at least two (2) variants of meat or at least one (1) variant of meat and one (1) variant of fish/chicken and one (1) variant of vegetables* Rice*; 	

	<p>iii. Dessert*; and</p> <p>iv. Provision of free freely-flowing brewed coffee and/or tea (no additional charge)*.</p> <p>b. Drinks:</p> <p>i. At least one (1) round of iced tea or juice; softdrinks or bottled water for every meal and every snack*; and</p> <p>ii. Provision of free freely-flowing brewed coffee and/or tea (no additional charge)*.</p> <p>c. Packed Snacks</p> <p>i. Pasta/sandwich/burger</p> <p>ii. At least one (1) round of iced tea or juice or softdrinks or bottled water for every meal and every snack*; and</p> <p>II. Client's satisfactory rating based on online hotel reviews or GPPB-TSO General Evaluation Rating Result for the past year, if applicable.</p> <p>Mandatory Requirements - Observance of Safety Health Protocols</p> <p>**** nothing follows ****</p>	
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[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]