



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

15 Jun 2023

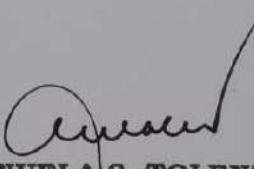
DIVISION MEMORANDUM

No. 276, s. 2023

**DIVISION ORIENTATION ON THE GUIDELINES ON RECRUITMENT,
SELECTION AND APPOINTMENT IN THE DEPARTMENT OF EDUCATION**

To: OIC - Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

1. Pursuant to DepEd Order No. 09, s. 2022, The Department of Education Merit Selection Plan and DepEd Order No. 007, s. 2023, Guidelines on Recruitment Selection and Appointment in the Department of Education, this Office through the Human Resource Merit Promotion and Selection Board (HRMPSB) hereby announces the conduct of Division Orientation on the Guidelines on Recruitment, Selection and Appointment in the Department of Education on **June 20, 2023, 8:00 a.m. to 5:00 p.m.** at the **SDO Training Hall (4th floor)**.
2. Participants to this orientation are the Regular and Alternate Members of HRMPSB, Division Teaching and Non-Teaching Sub-Committee Members, and School Principals.
3. Attached herewith are the Training Matrix and the List of Participants for the information of all concerned.
4. Expenses relative to the conduct of this activity shall be charged against the Division MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: Training Matrix
List of Participants



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna
Contact Nos.: (049) 547-0105 / (049) 530-1592 / (+63) 939-510-8779
Email Address: deped.binancity@deped.gov.ph
Website: depedbinan.com.ph



Certificate No. PH-01-QMS-
22-03-0085

Reference: DepEd Order No. 09, s. 2022
DepEd Order No. 007, s. 2023

OSDS/PER / TGP / CBB / DM – Division Orientation on the Guidelines on Recruitment, Selection and Appointment in the Department of Education
/ 06/15/2023



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22 93 6005

Enclosure 1:

LIST OF PARTICIPANTS

| HRMPSB MEMBERS AND ALTERNATE | |
|-------------------------------------|---|
| Edenia O. Libranda | OIC - Assistant Schools Division Superintendent |
| Bayani V. Enriquez | Chief, Schools Governance and Operations Division |
| Mary Ann L. Tatlongmaria | Chief, Curriculum Implementation Division |
| Ariel M. Cabantog | Administrative Officer V |
| Tito G. Pascual | Administrative Officer IV |
| Christine G. Arroyo | Administrative Officer IV |
| Michael M. Gravoso | Administrative Assistant III |
| Gertrude A. Anunciacion | EPS, SGOD |
| Joel J. Valenzuela | EPS, CID |
| Darwin S. Malapaya | Budget Officer III |
| Mark Angel H. Peña | Administrative Officer II |
| Sylvia S. Tanael | Administrative Officer IV |
| Kristian F. Valenzuela | Administrative Assistant III |
| SECRETARIAT | |
| Camille B. Borromeo | Administrative Assistant III |
| Gladies G. Montero | Administrative Assistant III |
| Julian Carlos E. Caringal | Administrative Assistant III |
| Ellaine F. Caravana | Administrative Assistant II |
| Eden Grace B. Bidar | Administrative Assistant I |
| DIVISION SUB-COMMITTEE | |
| Ronaldo P. Bago | EPS, Science |
| Lani A. Alonte | EPS, TLE/ALS |
| Raquel L. Azur | EPS, Filipino |
| Rhea D. Bilbes | EPS, Kinder |
| Angela A. Morando | EPS, MAPEH |
| Violeta M. Umel | EPS, Math |
| Rodrigo M. Rodriguez Jr. | EPS, Values Education |
| Evelyn P. De Castro | EPS, LRMDS |
| Ginalyn M. Garcia | PSDS, District X |
| Rowena K. Ramos | PSDS, District VII |
| Baldrin B. Belen | PSDS, District III |
| Reynante Sofera | PSDS, District II |
| Romulo D. Casipit | PSDS, District I |
| Sonny L. Atanacio | PSDS, District VIII |
| Erwin P. Legasto | PSDS, District IX |
| Leonora C. Cruz | PSDS |
| Marchy Joy T. Sanchez | EPS II, ALS |
| Arletta P. Alora | EPS II, SGOD |
| Ferdinand R. Arbo | EPS II, SGOD |
| SCHOOL HEADS | |
| Pilar I. De Castro | Principal IV |
| Charity L. Satoquia | Principal I |



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| | |
|--------------------------------------|-------------------------------------|
| Cherry R. Ang | Principal I |
| Oliver P. Caliwag | Principal II |
| Grace P. Hufalar | Principal I |
| Nenette M. Lacuarin | Principal II |
| Digna D. Falculan | Principal I |
| Reynaldo S. Cabal | Teacher III - OIC |
| Rowena S. Bederico | Principal II |
| Jo Ann Lorraine R. Buenafe | Principal I |
| Ma. Beatriz T. Manaig | Principal I |
| Myrna G. Palma | Principal III |
| Jonard B. Castillo | Principal I |
| Mildred D. Diña | Principal II |
| Julie Ann D. Natividad | Principal IV |
| Ruby C. Almadrones | Principal I |
| Evangeline U. Mendejar | Principal I |
| Roan T. Padua | Principal I |
| Gerardo B. Rey | Principal I |
| Rosalyn C. Valderama | Principal I |
| Jeanette Q. Alvarez | Assistant Principal II- OIC |
| Jericho F. Balmes | Principal I |
| Analiza L. San Juan | Principal I |
| Donnabelle B. Mendoza | Principal I |
| Leslie V. Denosta | Principal II |
| Rose B. Estiva | Assistant Principal II |
| Roan A. Segales | Principal II |
| Ana Alma G. Ricafort | Teacher III - OIC |
| Jonar C. Olicia | Principal I |
| Marlon B. Flores | Principal I |
| Manolito P. Asetre | Principal I |
| Edna C. Sta. Ana | Principal I |
| Dennis R. Estocado | Principal I |
| Delio E. Escano | Principal I |
| Albert D. Escuvania | Principal I |
| Rowell G. Regalado | Principal I |
| Jael Faith T. Ledesma | Principal I |
| Eleonofebiatriz A. Marasigan | Teacher III - OIC |
| TECHNICAL WORKING GROUP (TWG) | |
| Mary Joy L. Cabiles | Senior Education Program Specialist |
| Dicky Chester E. Vivo | Administrative Officer II |
| Niki Aviel P. Quion | Administrative Assistant III |
| Reynaldo G. Villano Jr. | Administrative Assistant III |
| Cheryl B. Suazo | Administrative Assistant III |
| Reubin D. Reyes | Administrative Clerk |
| Larry A. Morando | Administrative Clerk |



Enclosure 2:

ACTIVITY MATRIX

| Date/Time | Activity | Person Responsible |
|------------------------|--|--|
| 8:00 a.m. – 8:30 a.m. | Registration | HRMPSB Secretariat |
| 8:30 a.m. – 9:00 a.m. | Preliminaries and Roll Call of Participants | MARK ANGEL PENA Administrative Officer II |
| 9:00 a.m. – 9:30 a.m. | Opening Remarks | Manuela S. Tolentino, CESO V Schools Division Superintendent |
| 9:30 a.m. – 12:00 p.m. | Presentation of RSA for Teacher 1 Applicants and Non-Teaching Applicants | TITO G. PASCUAL Administrative Officer IV – Personnel EDENIA O. LIBRANDA Chief Education Supervisor Officer-in-Charge Office of the Assistant Schools Division Superintendent |
| 1:00 p.m. – 3:00 p.m. | Workshop | |
| 3:00 p.m. – 4:30 p.m. | Presentation of output | Participants |
| 4:30 p.m. – 5:00 p.m. | Wrap-up and Closing Remarks | ARIEL M. CABANTOG Administrative Officer V |



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