



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BINAN CITY

15 Jun 2023

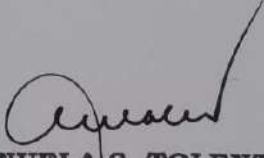
DIVISION MEMORANDUM

No. 276, s. 2023

**DIVISION ORIENTATION ON THE GUIDELINES ON RECRUITMENT,
SELECTION AND APPOINTMENT IN THE DEPARTMENT OF EDUCATION**

To: OIC - Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

1. Pursuant to DepEd Order No. 09, s. 2022, The Department of Education Merit Selection Plan and DepEd Order No. 007, s. 2023, Guidelines on Recruitment Selection and Appointment in the Department of Education, this Office through the Human Resource Merit Promotion and Selection Board (HRMPSB) hereby announces the conduct of Division Orientation on the Guidelines on Recruitment, Selection and Appointment in the Department of Education on **June 20, 2023, 8:00 a.m. to 5:00 p.m.** at the **SDO Training Hall (4th floor)**.
2. Participants to this orientation are the Regular and Alternate Members of HRMPSB, Division Teaching and Non-Teaching Sub-Committee Members, and School Principals.
3. Attached herewith are the Training Matrix and the List of Participants for the information of all concerned.
4. Expenses relative to the conduct of this activity shall be charged against the Division MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: Training Matrix
List of Participants



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna
Contact Nos.: (049) 547-0105 / (049) 530-1592 / (+63) 939-510-8779
Email Address: deped.binancity@deped.gov.ph
Website: depedbinan.com.ph



Certificate No. PNP QMS
22 93 0085

Reference: DepEd Order No. 09, s. 2022
DepEd Order No. 007, s. 2023

OSDS/PER / TGP / CBB / DM - Division Orientation on the Guidelines on Recruitment, Selection and
/ 06/15/2023 Appointment in the Department of Education



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Certificate No. PH-PP-QMS
22 83 0025

Enclosure 1:

LIST OF PARTICIPANTS

HRMPSB MEMBERS AND ALTERNATE	
Edenia O. Libranda	OIC - Assistant Schools Division Superintendent
Bayani V. Enriquez	Chief, Schools Governance and Operations Division
Mary Ann L. Tatlongmaria	Chief, Curriculum Implementation Division
Ariel M. Cabantog	Administrative Officer V
Tito G. Pascual	Administrative Officer IV
Christine G. Arroyo	Administrative Officer IV
Michael M. Gravoso	Administrative Assistant III
Gertrude A. Anunciacion	EPS, SGOD
Joel J. Valenzuela	EPS, CID
Darwin S. Malapaya	Budget Officer III
Mark Angel H. Peña	Administrative Officer II
Sylvia S. Tanael	Administrative Officer IV
Kristian F. Valenzuela	Administrative Assistant III
SECRETARIAT	
Camille B. Borromeo	Administrative Assistant III
Gladies G. Montero	Administrative Assistant III
Julian Carlos E. Caringal	Administrative Assistant III
Ellaine F. Caravana	Administrative Assistant II
Eden Grace B. Bidar	Administrative Assistant I
DIVISION SUB-COMMITTEE	
Ronaldo P. Bago	EPS, Science
Lani A. Alonte	EPS, TLE/ALS
Raquel L. Azur	EPS, Filipino
Rhea D. Bilbes	EPS, Kinder
Angela A. Morando	EPS, MAPEH
Violeta M. Umel	EPS, Math
Rodrigo M. Rodriguez Jr.	EPS, Values Education
Evelyn P. De Castro	EPS, LRMDs
Ginalyn M. Garcia	PSDS, District X
Rowena K. Ramos	PSDS, District VII
Baldrin B. Belen	PSDS, District III
Reynante Sofera	PSDS, District II
Romulo D. Casipit	PSDS, District I
Sonny L. Atanacio	PSDS, District VIII
Erwin P. Legasto	PSDS, District IX
Leonora C. Cruz	PSDS
Marchy Joy T. Sanchez	EPS II, ALS
Arletta P. Alora	EPS II, SGOD
Ferdinand R. Arbo	EPS II, SGOD
SCHOOL HEADS	
Pilar I. De Castro	Principal IV
Charity L. Satoquia	Principal I



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Cherry R. Ang	Principal I
Oliver P. Caliwag	Principal II
Grace P. Hufalar	Principal I
Nenette M. Lacuarin	Principal II
Digna D. Falculan	Principal I
Reynaldo S. Cabal	Teacher III - OIC
Rowena S. Bederico	Principal II
Jo Ann Lorraine R. Buenafe	Principal I
Ma. Beatriz T. Manaig	Principal I
Myrna G. Palma	Principal III
Jonard B. Castillo	Principal I
Mildred D. Diña	Principal II
Julie Ann D. Natividad	Principal IV
Ruby C. Almadrones	Principal I
Evangeline U. Mendejar	Principal I
Roan T. Padua	Principal I
Gerardo B. Rey	Principal I
Rosalyn C. Valderama	Principal I
Jeanette Q. Alvarez	Assistant Principal II- OIC
Jericho F. Balmes	Principal I
Analiza L. San Juan	Principal I
Donnabelle B. Mendoza	Principal I
Leslie V. Denosta	Principal II
Rose B. Estiva	Assistant Principal II
Roan A. Segales	Principal II
Ana Alma G. Ricafort	Teacher III - OIC
Jonar C. Olicia	Principal I
Marlon B. Flores	Principal I
Manolito P. Asetre	Principal I
Edna C. Sta. Ana	Principal I
Dennis R. Estocado	Principal I
Delio E. Escano	Principal I
Albert D. Escuvania	Principal I
Rowell G. Regalado	Principal I
Jael Faith T. Ledesma	Principal I
Eleonofebiatriz A. Marasigan	Teacher III - OIC
TECHNICAL WORKING GROUP (TWG)	
Mary Joy L. Cabiles	Senior Education Program Specialist
Dicky Chester E. Vivo	Administrative Officer II
Niki Aviel P. Quion	Administrative Assistant III
Reynaldo G. Villano Jr.	Administrative Assistant III
Cheryl B. Suazo	Administrative Assistant III
Reubin D. Reyes	Administrative Clerk
Larry A. Morando	Administrative Clerk



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Enclosure 2:

ACTIVITY MATRIX

Date/Time	Activity	Person Responsible
8:00 a.m. – 8:30 a.m.	Registration	HRMPSB Secretariat
8:30 a.m. – 9:00 a.m.	Preliminaries and Roll Call of Participants	MARK ANGEL PENA Administrative Officer II
9:00 a.m. – 9:30 a.m.	Opening Remarks	Manuela S. Tolentino, CESO V Schools Division Superintendent
9:30 a.m. – 12:00 p.m.	Presentation of RSA for Teacher 1 Applicants and Non-Teaching Applicants	TITO G. PASCUAL Administrative Officer IV – Personnel EDENIA O. LIBRANDA Chief Education Supervisor Officer-in-Charge Office of the Assistant Schools Division Superintendent
1:00 p.m. – 3:00 p.m.	Workshop	
3:00 p.m. – 4:30 p.m.	Presentation of output	Participants
4:30 p.m. – 5:00 p.m.	Wrap-up and Closing Remarks	ARIEL M. CABANTOG Administrative Officer V



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