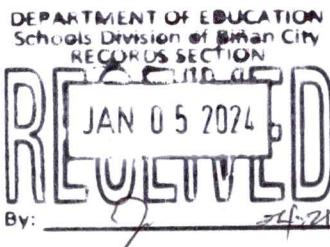




Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF BIÑAN CITY



05 Jan 2024

**DIVISION MEMORANDUM**  
No. 007, s. 2024

**CONDUCT OF CLUSTER SPORTS MEET 2024**

To : OIC – Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
All Schoolheads (Public and Private)

1. Pursuant to Republic Act No. 10588, Section 2, which provides that it is the policy of the State to promote physical education and encourages sports program, league competitions and amateur sports, including training for international competitions, to foster self-discipline, teamwork, and excellence for the development of healthy and alert citizenry, this Office, through the School Governance and Operations Division (SGOD), announces the **Conduct of Cluster Sports Meet 2024 on January 13 and 14, 2024**

2. This activity aims to:

- nurture a healthy spirit of competition, sportsmanship and teamwork;
- expose students to leisure activities that will contribute to an active lifestyle and enhance physical fitness;
- provide opportunities to practice and internalize the skills, attitudes and knowledge acquired in the delivery of physical education competencies.

3. The clustered districts for this sports activity, as well as the schools who have registered are as follows:

**CLUSTER 1 (District 1 and District 4)**

**Public Schools District Supervisors:** Romulo D. Casipit  
Sonny L. Atanacio

<b>Elementary</b>	<b>Secondary</b>
Binan Elementary School	Binan Integrated National High School
Canlalay Elementary School	St. Anthony Integrated School
Platero Elementary School	Jacobo Z. Gonzales Memorial NHS
Pagkakaisa Elementary School	Binan City SHS-San Antonio Campus
Pedro H. Escueta Memorial ES	CITI Global College
St. Anthony Integrated School	Saint Michael's College of Laguna
Alpha Angelicum Academy, Inc.	Trimex Colleges Inc.
Sta. Catalina College, Inc.	Alpha Angelicum Academy, Inc
	Sta. Catalina College, Inc.

## CLUSTER 2 ( District 2, District 3 and District 9)

**Public Schools District Supervisors:** Baldrin B. Belen  
Erwin P. Legasto

Elementary	Secondary
Dr. Marcelino Z. Batista MES	Dela Paz NHS
Dela Paz Main ES	Nereo Joaquin National High School
Dela Paz West ES	De La Salle University Incorporated
Malaban Elementary School	
Malaban East ES	
Loma Elementary School	
Our Lady of Lourdes ES	
Southville 5-Timbaos ES	
Timbaos Elementary School	
De La Salle University Incorporated	

## CLUSTER 3 ( District 5, District 6 and District 10)

**Public Schools District Supervisors:** Rowena K. Ramos  
Leonora C. Cruz  
Ginalyn M. Garcia

Elementary	Secondary
San Vicente ES	St. Francis Integrated NHS
Dr. Jose G. Tamayo MES	Binan Science and Technology High School
Tubigan Elementary School	Mamplasan National High School
San Francisco Elementary School	University of Perpetual Help System Laguna, Inc
Soro-Soro Elementary School	Colegio San Agustin
Mamplasan Elementary School	NBL Education System Inc.
Ganado Elementary School	Saint Francis of Assisi College-Binan
Zapote Elementary School	
Binan Adventist Elem. School	
University of Perpetual Help System Laguna, Inc	
Colegio San Agustin	
GS Option House for Autism and Learning Center Inc.	

## CLUSTER 4 ( District 7 and District 8)

**Public Schools District Supervisors:** Nerra A. Visperas  
Mary Grace B. Llantos

Elementary	Secondary
Tomas Turalba Memorial ES	Binan Secondary School of Applied Acadcmics
Sto. Tomas Elementary School	BCSHS- Sto. Tomas Campus
Southville 5A-Langkiwa ES	Southville 5A Integrated NHS
Langkiwa Elementary School	BCSHS-West Campus
St. Therese School of Southville Inc.	BCSHS-Timba Campus
	La Consolacion College, Binan Inc
	Liceo de Sto.Tomas de Aquinas, Inc
	South City Homes Academy
	St. Gabriel Archangel Academy Inc
	St. Therese School of Southville Inc.

4. The following sports events will be played during this Cluster Meet:

- a. Badminton (Boys and Girls; Elementary and Secondary)
- b. Basketball (Boys and Girls; Elementary and Secondary)
- c. Basketball 3x3 (Boys and Girls; Secondary)
- d. Chess (Boys and Girls; Elementary and Secondary)
- e. Sepak Takraw (Boys and Girls; Elementary and Secondary)
- f. Table Tennis (Boys and Girls; Elementary and Secondary)
- g. Volleyball (Boys and Girls; Elementary and Secondary)

5. All winners with qualified coach/es in the above-mentioned sports events will proceed to the Division Athletic Sports Meet, in addition to the athletes of the remaining sports events which were not included in the Cluster Meet.

6. Submission of non-negotiable documentary requirements in this Cluster Meet to the Cluster designated Screening Committee is required:

- a. Original PSA Birth Certificate
- b. Athlete Record
- c. Parental Consent
- d. Medical History Form 2 (Should there be any questions to the completed and signed Medical History Form 2, the screening committee shall refer it to the Division Medical Officer)
- e. Athlete Gallery
- f. Coach Record with attached training

7. For an **elementary athlete, the cut-off age/year is 13 years old or must have been born on or after January 1, 2011**; and for a **secondary athlete, the cut-off age is 18 years old or must have been born on or after January 1, 2006**. Athletes born before said date shall be immediately disqualified from the Division, Regional, and Palarong Pambansa.

8. Any misrepresentation and/or willful fraud to the documents submitted shall be a ground to disqualification for the game and the upper meets.

9. Relative to the Cluster Meet, **a coordination meeting, with the school heads and school sports coordinators** shall be held on **January 8, 2024, Monday**. In the event that the school head or sports coordinator will not be able to attend, a representative is highly encouraged.

<b>Cluster</b>	<b>Venue</b>	<b>Time</b>	<b>Cluster Head/s (Public Schools District Supervisor)</b>
Cluster 1 (District 1 and 4)	Binan Elementary School	1:00 pm	Romulo D. Casipit Sonny L. Atanacio
Cluster 2 (District 2, 3 and 9)	Nereo Joaquin NHS	1:00 pm	Baldrin B. Belen (09283580637) Erwin P. Legasto (09218332355)
Cluster 3 (District 5,6,10)	Binan City Science and Technology High School	10:00 am	Rowena K. Ramos Leonora C. Cruz (09322802244) Ginalyn M. Garcia (09208488801)
Cluster 4 (District 7 and 8)	Southville 5A Elem. School- Langkiwa	1:00 pm	Nerra A. Visperas Mary Grace B. Llantos

10. Schools are expected to adhere with the no disruption of classes or time on task policy of the Department.

11. The conduct of these sports activities should be in adherence to the provisions of the Child Protection Policy.

12. All activities should be structured to ensure that safety requirements are met including the consideration of each child's readiness for the activity based on age, skill, and physical condition.

13. All activities should be supervised to ensure safety and orderly progression of each event.

14. Immediate first aid must be available from trained providers any time the program is in progress.

15. Strict adherence to the no collection policy is expected. Extravagant expenses for costumes/uniforms and the likes are highly discouraged.

16. All sports event to be played shall be governed by Palarong Pambansa Guidelines, Rules and Procedures.

17. For team sports, the **winner take all policy** shall be applied in representation of teams (school sports clubs) to the Palarong Pambansa

18. Measurable sports such as athletics, swimming and archery shall adopt the **qualifying distance, time and points** set by the Palarong Pambansa.

19. A narrative report of the conduct of cluster meet shall be submitted to the SDO (SGOD Office) **on January 19, 2024**

20. Teaching personnel who will render services during weekends shall be given Service Credits and Compensatory Overtime Credits (COC) for the non-teaching personnel based on the actual services rendered prior to and during the sports activities.

21. Expenses relative to the conduct of these activities shall be charged against School MOOE, canteen fund, and other school funds, subject to the usual accounting and auditing rules and regulations.

22. For queries and clarifications, please email Dr. Gertrude A. Anunciacion, Education Program Supervisor-SGOD/Division Sports Officer at [gertrude.anunciacion001@deped.gov.ph](mailto:gertrude.anunciacion001@deped.gov.ph) or the Public Schools District Supervisors.

23. Immediate and widest dissemination of this Memorandum is desired.



**MANUELA S. TOLENTINO, CESO V**  
Schools Division Superintendent

Encl: DM No. 484 s 2023

Reference:

SGOD/PROPER / GAA /  
/ 01/05/2024