



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

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DIVISION MEMORANDUM

No. 027, s. 2025

1st QUARTERLY MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads

1. This Office announces the conduct of the **1st Quarterly Management Committee (MANCOM) Meeting on January 23, 2025, 8:30 a.m. to 4:00 p.m. at 4th Floor SDO Training Hall.**

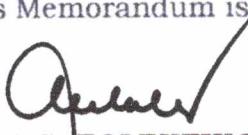
2. The activity aims to discuss the issues and concerns on school operations and management and provide updates concerning DepEd priorities and programs.

3. Districts 7 and 8 are the host districts for this meeting and shall ensure that the necessary preparations are made.

4. Participants in the meeting are the select SDO Binan City Unit Heads and focal persons, and all Supervisors and School Heads. All attendees are expected to arrive in the prescribed DepEd uniform. Enclosed is the program of activities for reference.

5. Expenses relative to the conduct of the activity shall be charged against the Division/ School MOOE, subject to the usual accounting and auditing rules and regulations.

6. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: As stated

Reference: None

OSDS/AD / AMC / GMC / DM - 1st Quarterly Management Committee (MANCOM) Meeting
/ 01/14/2025



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Certificate No. PHP-QMS-22-93-0083

Enclosure No.1

PROGRAM OF ACTIVITIES
1st QUARTER DIVISION MANAGEMENT COMMITTEE MEETING
January 23, 8:30 a.m. to 4:00 p.m.

A.M. 8:30 – 8:45	Opening Prayer Nationalistic Song Himno ng Biñan DepEd Quality Policy Statement	
8:45 – 8:55	Roll Call of Attendees	
8:55 – 9:05	Welcome Remarks Nerra A. Visperas, PSDS - District 7 & Mary Grace B. Llantos, PSDS - District 8	
9:05 – 9:30	Inspirational Message and Call To Order	Dr. Manuela S. Tolentino, CESO V <i>Schools Division Superintendent</i>
9:30 – 9:45	Reading and Approval of the Minutes of the Previous meeting	Maureen Jane Q. Alangco <i>Project Development Officer I</i> & Dr. Arlene S. Ricasata, CESO VI <i>Assistant Schools Division Superintendent</i>
9:45 – 10:00	AM SNACKS AND HEALTH BREAK	
10:00 – 11:00	Updates from Administrative Office	Mr. Ariel M. Cabantog <i>Administrative Officer V</i>
11:00 – 12:00	Updates from School Governance and Operations Division	Dr. Bayani V. Enriquez <i>Chief Education Supervisor</i> <i>School Governance and Operations Division</i>
12:00 – 1:00	LUNCH BREAK	
P.M. 1:00 – 2:00	Updates from Curriculum Implementation Division	Dr. Mary Ann L. Tatlongmaria <i>Chief Education Supervisor</i> <i>Curriculum Implementation Division</i>
2:00 – 3:00	Superintendent's Hour	Dr. Manuela S. Tolentino, CESO V <i>Schools Division Superintendent</i>
3:00 – 3:50	Superintendent's Awards	
3:50 – 3:59	Closing Remarks	Dr. Arlene S. Ricasata, CESO VI <i>Assistant Schools Division Superintendent</i>
4:00	Adjournment	Dr. Manuela S. Tolentino, CESO V <i>Schools Division Superintendent</i>