



Republic of the Philippines
Department of Education

REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

APR 11 2022

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10 Apr 2022

DIVISION MEMORANDUM

No. 108, s. 2022

RECONSTITUTION OF THE DIVISION PLANNING TEAM

To : OIC - Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

1. In order to ensure participatory governance for a more responsive and enhanced delivery of education services, the reconstituted **Division Planning Team** shall be organized as follows:

Designation	Name and Position	Functions and Responsibilities
Chairperson	EDNA FAURA-AGUSTIN Schools Division Superintendent	Lead in the development and implementation of policies, research agenda and Division Education Development Plan (DEDP)/strategic plan of the SDO
Co-Chairperson	EDENIA O. LIBRANDA OIC-Assistant Schools Division Superintendent	Evaluate and recommend for approval to the Schools Division Superintendent the division strategic and operational plans Provide technical assistance in the preparation of the division's strategic and operational plans Assess reports and data gathered in the implementation of the planning system Review and recommend for approval to the Schools Division Superintendent submitted suggestions and



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		<p>recommendation policy formulation on matters relevant to educational planning</p> <p>Conduct periodic monitoring of implementation of programs, projects, and activities in the division</p>
Team Leaders	<p>BAYANI V. ENRIQUEZ Chief Education Supervisor-SGOD</p> <p>MARY ANN L. TATLONGMARIA Chief Education Supervisor-CID</p>	<p>Provide technical assistance in the preparation of the division's strategic and operational plans</p> <p>Assess reports and data gathered in the implementation of the planning system</p> <p>Oversee the preparation and review of draft of the division's strategic and operational plans</p> <p>Develop approach and method for monitoring and evaluating the implementation of Programs Activities and Projects</p> <p>Lead in the preparation, enhancement, finalization, and submission of the Annual Accomplishment Report</p> <p>Conduct periodic monitoring of implementation of programs, projects in the division</p> <p>Lead in the implementation of PPAs in their functional division</p>
Members	<p><u>School Governance and Operations Division</u></p> <p>GERTRUDE A. ANUNCIACION Education Program Supervisor-SGOD</p> <p>ISIDRA L. GALMAN MARY JOY L. CABILES LEONORA M. OGANIA EDWARD R. MANUEL</p>	<p>Provide technical inputs and support in the preparation of the division's strategic and operational plans</p> <p>Provide data on area of expertise that are relevant in the planning activities of the division</p>



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	<p>Senior Education Program Specialists</p> <p>PRECIOUS JOY A. CORONADO Engineer III</p> <p>CHARLES M. PATIO Planning Officer III</p> <p>FERDINAND R. ARBO EPS II</p> <p>EVA JOYCE VALENZUELA-CABANTOG EPS II-SMN</p> <p>MAUREEN JANE Q. ALANGCO PDO I-Youth Formation</p> <p>ERNANE S. ESCUVANIA PDO II</p> <p>PAMELLA I M. TAMAYO ROCHELLE O. MELGAR Dentist II</p> <p>RUDOLPH ANTHONY O. ERISPE CARMENCITA K. JUNTILLA JOHN SEBASTIAN N. JACALAN GERARDSON T. RAMOS HENRIETTA N. NACARIO Nurse II</p>	<p>Submit necessary documents or planning inputs (e.g. expenditure matrix, WFP, etc.) required in keeping planning systems and processes running</p> <p>Conduct periodic monitoring of implementation of programs, projects in the division</p> <p>Contribute to the preparation, enhancement, finalization, and submission of the Annual Accomplishment Report</p>

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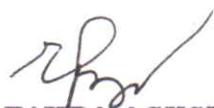
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	<p><u>Office of Schools Division Superintendent</u></p> <p>ARIEL M. CABANTOG Administrative Officer V</p> <p>DARWIN S. MALAPAYA Administrative Officer V</p> <p>MA. OLIVIA E. MIRANDA Accountant III</p> <p>Legal Officer III</p> <p>TITO G. PASCUAL Administrative Officer IV- Personnel</p>	
Secretariat	<p>LESTER R. RAMOS Information Technology Officer</p>	Provide administrative support and technical inputs

2. Immediate and widest dissemination of this Memorandum is desired.



EDNA FAURA-AGUSTIN
Schools Division Superintendent

Encl: None

Reference: Division Memorandum No. 36, s. 2022

SGOD/PROPER / GAA / ERM / DM- Reconstitution of the Division Planning Team
/ 04/10/2022



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