



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

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08 May 2025

DIVISION MEMORANDUM
No. 167, s. 2025

**DESIGNATION AS OFFICER-IN-CHARGE EDUCATION PROGRAM SUPERVISOR-
ELLN**

To: **RHEA D. BILBES**
Education Program Supervisor-
Kindergarten/SPED

1. In the exigency of the service you are hereby designated as Officer-in-Charge EPS- ELLN, concurrent to your capacity as EPS- Kindergarten/SPED effective immediately.
2. It is understood that you shall perform the duties and responsibilities of the said position effectively and efficiently.
3. Please be guided accordingly.

Manuela S. Tolentino
MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: As stated
Reference:

OSDS/PER / TGP / OGL / DM – Designation as OIC-EPS- ELLN
/ 05/08/2025