



DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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DIVISION MEMORANDUM

No. 264, s. 2022

ICT PLAN 2022-2023

To : OIC - Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

1. Relative to **Division Memorandum No. 243, s. 2022** Virtual Meeting of Schools ICT Coordinators, this office through the Division Information Communication & Technology Unit (ICT) informs all Public Schools on the submission of ICT Plan 2022-2023 and reports.
2. The purpose of this is to align School ICT Plans and Activities to DepEd Objectives of Improving Access to learning facilities and Learning Resources.
3. All Public Schools ICT Coordinators are requested to Submit:
 - a. Localized ICT plan for 2022-2023 (e.g., Program, Activities, etc.)
 - b. DCP Maintenance Plan 2022-2023
 - c. Utilization report on DepEd Issued MS Office 365 Accounts / DepEd Google Accounts for Learners and DCP laboratory.
4. All reports must be submitted using the link provided in **ANNEX A** on or before **Friday, Aug 19, 2022**.
5. Immediate and widest dissemination of this Memorandum is desired.


EDNA FAURA-AGUSTIN
Schools Division Superintendent

Encl: As stated
Reference:

OSDS/ICT / LRR / DM-ICT Plan 2022-2023
/ 08/08/2022



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna
Telephone Nos.: 511-4143/511-8620/511-4191/511-8746
Email Address: deped.binancity@deped.gov.ph
Website: depedbinan.com

ANNEX A

ICT TEMPLATES	LINK
Localized ICT PLAN	https://bit.ly/ICTPlan2022
DCP Maintenance Plan	https://bit.ly/DCPMaintenancePlan
Utilization report on DepEd MS Office 365 Accounts / DepEd Google Accounts for Learners and DCP laboratory	https://bit.ly/UtilizationofResources
Reports Submission	https://bit.ly/ICTReport2022



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