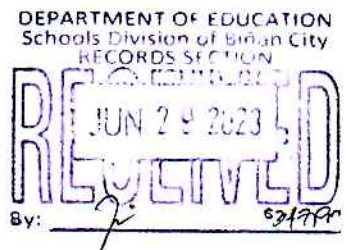




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF BIÑAN CITY



29 Jun 2023


**DIVISION MEMORANDUM**

No. 300, s. 2023

**ANNUAL PHYSICAL EXAMINATION OF SCHOOL-BASED PERSONNEL**

To: OIC - Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
All Schoolheads

1. Pursuant to DepEd Memorandum No. 22, s. 2015 entitled Annual Physical Examination of DepEd Employees, this office through the School Governance and Operations Division – School Health Section announces the conduct of annual laboratory and diagnostic screening of all **school-based personnel** from **July 10 – 21, 2023** to ensure that all employees are fit to perform their assigned roles and function prior to start of classes for SY 2023-2024.
2. All Personnel are advised to request for the following tests in any laboratory facility of their choice:
  - a. Complete Blood Count
  - b. Urinalysis
  - c. Chest X-ray
  - d. 12-L ECG is recommended for individuals 35 years old and above, those with comorbidities or with history of heart disease
3. Test results shall be submitted to the Division/Senior High Nurses assigned to your District and must be forwarded to the SGOD – School Health Section on or before **July 24, 2023**. Upon initial evaluation of results, those requiring further assessment shall be notified thru their respective School Heads.
4. The source of funding for the laboratory and diagnostic tests is as follows:
  - a. All Teaching Personnel - already provided through cash grant
  - b. Non-Teaching Personnel (School-based) - through the School's MOOE
5. For more queries, kindly contact Dr. Rhey Ian Buluag, Medical Officer III, thru email at [rheyian.buluag@deped.gov.ph](mailto:rheyian.buluag@deped.gov.ph) or leave a direct message at our official OKD Biñan City page <https://m.me/okdbinacity>.
6. Immediate and widest dissemination of this Memorandum is desired.

  
**MANUELA S. TOLENTINO, CESO V**  
Schools Division Superintendent

Encl:

Reference:

SGOD/SH / RINB / JEJ / DM - Annual Physical Examination of School-Based Personnel  
/ 06/29/2023



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna  
Contact Nos.: (049) 547-0105 / (049) 530-1592 / (+63) 939-510-8779  
Email Address: [deped.binacity@deped.gov.ph](mailto:deped.binacity@deped.gov.ph)  
Website: [depedbinan.com](http://depedbinan.com)



Certificate No. PHP QMS  
22 13 0085