



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

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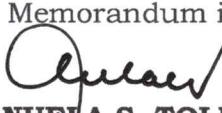
09 Sep 2024

DIVISION MEMORANDUM
No. 308, s. 2024

ANNUAL PHYSICAL EXAMINATION OF SCHOOL-BASED PERSONNEL

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

1. Pursuant to DepEd Memorandum No. 22, s. 2015 entitled Annual Physical Examination of DepEd Employees, this office through the School Governance and Operations Division – School Health Section announces the conduct of annual Annual Physical Examination of school-based personnel from **Sep. 10 -24, 2024** to ensure fitness to perform their assigned roles and functions for SY 2024-2025.
2. All personnel are advised to request for the following laboratory and diagnostic tests to any health facility of choice:
 - a. Complete Blood Count
 - b. Urinalysis
 - c. Chest X-ray
 - d. 12-Lead ECG for individuals 35 years old and above, those with comorbidities or with history of heart disease
3. Test results shall be submitted to the nurses assigned in your school on or before **Oct. 1, 2024** for initial review then to be forwarded to the SGOD -School Health Section. Personnel requiring further assessment shall be notified thru their respective Schoolheads.
4. The source of funding for the laboratory and diagnostic tests is as follows:
 - a. All Teaching Personnel – already provided through cash grant
 - b. Non-teaching personnel- through school MOOE
5. For more queries, kindly contact Dr. Roberto G. Azaña Jr., Medical Officer III or Ms. Henrietta M. Nacario, Nurse II thru (049) 5114191 or email at henrietta.nacario@deped.gov.ph
6. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: As stated

Reference:

SGOD/SH / HMN / HMN / DM – Annual Physical Examination of School-Based Personnel
/ 09/09/2024



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