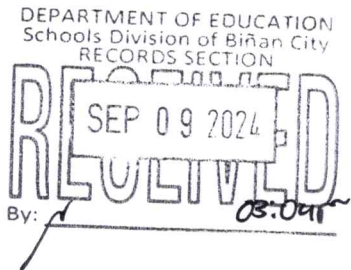




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY



09 Sep 2024

DIVISION MEMORANDUM

No. **308**, s. 2024

ANNUAL PHYSICAL EXAMINATION OF SCHOOL-BASED PERSONNEL

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

- Pursuant to DepEd Memorandum No. 22, s. 2015 entitled Annual Physical Examination of DepEd Employees, this office through the School Governance and Operations Division – School Health Section announces the conduct of annual Annual Physical Examination of school-based personnel from **Sep. 10 -24, 2024** to ensure fitness to perform their assigned roles and functions for SY 2024-2025.
- All personnel are advised to request for the following laboratory and diagnostic tests to any health facility of choice:
 - Complete Blood Count
 - Urinalysis
 - Chest X-ray
 - 12-Lead ECG for individuals 35 years old and above, those with comorbidities or with history of heart disease
- Test results shall be submitted to the nurses assigned in your school on or before **Oct. 1, 2024** for initial review then to be forwarded to the SGOD -School Health Section. Personnel requiring further assessment shall be notified thru their respective Schoolheads.
- The source of funding for the laboratory and diagnostic tests is as follows:
 - All Teaching Personnel – already provided through cash grant
 - Non-teaching personnel- through school MOOE
- For more queries, kindly contact Dr. Roberto G. Azaña Jr., Medical Officer III or Ms. Henrietta M. Nacario, Nurse II thru (049) 5114191 or email at henrietta.nacario@deped.gov.ph
- Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: As stated

Reference:

SGOD/SH / HMN / HMN / DM – Annual Physical Examination of School-Based Personnel
/ 09/09/2024



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