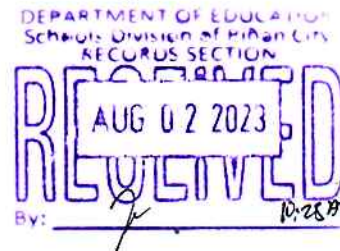




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY



01 Aug 2023

DIVISION MEMORANDUM

No. 339, s. 2023

2023 DIVISION BRIGADA ESKWELA KICKOFF

To: OIC - Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

1. Relative to Division Memorandum No. 336 s. 2023 re: Schedule of 2023 Brigada Eskwela Kickoff, this Office, through the Social Mobilization and Networking Section under the School Governance and Operations Division, announces the conduct of **2023 Division Brigada Eskwela Kickoff on August 11, 2023, 7:00 a.m. at St. Anthony Integrated School** with the theme: "Bayanihan para sa MATATAG na Paaralan".
2. Enclosed are the list of participants, program flow, list of technical working committees and the motorcade route.
3. The SGOD – SMN Section will conduct a virtual meeting with the technical working committees **on August 3, 2023, at 10:00 a.m. via MS Teams**. Link will be provided a day before the meeting.
4. Expenses incurred during the activity shall be charged against Adopt-A-School Program Support Fund OUOPS No. 2023-06-6584 subject to usual accounting and auditing rules and regulations.
5. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: RM 416 and DM 336 s. 2023

Reference: As stated

SGOD/SMN / EJVC / DM –2023 Division Brigada Eskwela Kickoff
/ 08/01/2023



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PROGRAMME

August 11, 2023

7:00 a.m. / St. Anthony Integrated School

Date/Time	Activity	Person Responsible
PART I. MOTORCADE		
7:00 – 7:20 a.m.	Assembly for Motorcade (SDO Binan City)	
7:20 – 8:00 a.m.	Motorcade from SDO to St. Anthony Integrated School	
PART II. PROGRAM PROPER		
8:00 – 8:30 a.m.	I. Registration/ Breakfast	Pagkakaisa ES Drum and Lyre
8:30 – 8:40 a.m.	II. Preliminaries - Philippine National Anthem - Opening Prayer - CALABARZON - Binan Hymn	
8:40 – 8:55 a.m.	III. Welcome Remarks	Engr. Edenia O. Libranda Assistant Schools Division Superintendent
8:55 – 9:00 a.m.	IV. Acknowledgement of Participants	
8:55 – 9:20 a.m.	V. Messages of Support from Education Partners (face to face/ online)	Hon. Ramil Hernandez Hon. Marlyn Alonte-Naguiat Hon. Walfredo R. Dimaguila Jr Hon. Angelo B. Alonte Prof. Edmil L. Recibe
9:20 – 9:30 a.m.	VI. Festive Dance	Jacobo Z. Gonzales MNHS
9:30 – 9:50 a.m.	VII. Messages of Support from Education Partners (face to face/ online)	Gardenia Philippines Youth and Sports Development Office Federated PTA President Division Supreme Secondary Learner Government (AVP)
9:50 – 10:10 a.m.	VIII. Brigada Eskwela 2023 call to action	Manuela S. Tolentino, CESO V Schools Division Superintendent
10:10 – 10:15 a.m.	IX. Pledge of Commitment	Bayani V. Enriquez, EdD SGOD Chief
10:15 a.m. – 10:20 a.m.	X. Brigada Eskwela Campaign 2023	
10:20 a.m.	XI. Partners and Stakeholders Booth Walk (per district)	
PART III. BRIGADA ESKWELA IN ACTION		



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22 93 0035

LIST OF PARTICIPANTS

NO.	NAME	DESIGNATION
1.	Manuela S. Tolentino	SDS
2.	Edenia O. Libranda	OIC-ASDS
3.	Mary Ann L. Tatlongmaria	Chief, CID
4.	Bayani V. Enriquez	Chief, SGOD
5.	Ariel M. Cabantog	AO V
6.	Pacifico Jacinto P. Medina Jr.	Attorney III
7.	Darwin S. Malapaya	AO V – Budget Unit
8.	Ma. Olivia E. Miranda	Accountant III
9.	Lester R. Ramos	ITO I
10.	Tito G. Pascual	AO IV – Personnel Unit
11.	Christine G. Arroyo	AO IV – Cash Unit
12.	Sylvia S. Tanael	AO IV – Property and Supply Unit
13.	Editha Y. Coloma	AO IV – Records Unit
14.	Gertrude A. Anunciacion	EPS – SGOD
15.	Isidra L. Galman	SEPS – SMME
16.	Mary Joy L. Cabiles	SEPS – HRD
17.	Edward R. Manuel	SEPS – P&R
18.	Charles M. Patio	PO III – P&R
19.	Precious Joy A. Coronado	Engineer III
20.	Ferdinand R. Arbo	EPS II – SMME
21.	Arletta P. Alora	EPS II - HRD
22.	Eva Joyce V. Cabantog	EPS II – SMN
23.	Ernane S. Escuvania	PDO II – DRRM
24.	Maureen Jane Q. Alangco	PDO I – YF
25.	Rhey Ian N. Buluag	Medical Officer III
26.	Rochelle O. Mergal	Dentist II
27.	Pamela I M. Tamayo	Dentist II
28.	Rudolf Anthony O. Erispe	Nurse II
29.	John Sebastian N. Jacalan	Nurse II
30.	Carmencita K. Juntilla	Nurse II
31.	Henrietta M. Nacario	Nurse II
32.	Gerardson T. Ramos	Nurse II
33.	Raquel L. Azur	EPS – Filipino
34.	Ronaldo P. Bago	EPS – Science / Deputy QMR
35.	Violeta M. Umel	EPS – Math
36.	Joel J. Valenzuela	EPS – Araling Panlipunan
37.	Angela A. Morando	EPS – MAPEH
38.	Lani A. Alonte	EPS – TLE/ALS
39.	Rodrigo M. Rodriguez Jr.	EPS – Values Education
40.	Rhea D. Bilbes	EPS – Kinder
41.	Evelyn P. De Castro	EPS – LRMDs / OIC – English
42.	Ginalyn M. Garcia	PSDS
43.	Sonny L. Atanacio	PSDS
44.	Reynante M. Sofera	PSDS / Deputy Lead, IQAT
45.	Erwin P. Legasto	PSDS
46.	Rowena K. Ramos	PSDS
47.	Leonora C. Cruz	PSDS
48.	Romulo D. Casipit	PSDS



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NO.	NAME	DESIGNATION
49.	Baldrin B. Belen	PSDS
50.	Donna Jane M. Alfonso	EPS II – ALS / OIC – English (Secondary)
51.	Pilar I. De Castro	Schoolhead
52.	Charity L. Satoquia	Schoolhead
53.	Cherry R. Ang	Schoolhead
54.	Oliver P. Caliwag	Schoolhead
55.	Grace P. Hufalar	Schoolhead
56.	Nenette M. Lacuarin	Schoolhead
57.	Digna D. Falculan	Schoolhead
58.	Reynaldo S. Cabal	Schoolhead
59.	Rowena S. Bederico	Schoolhead
60.	Jo Ann Lorraine R. Buenafe	Schoolhead
61.	Ma. Beatriz T. Manaig	Schoolhead
62.	Myrna G. Palma	Schoolhead
63.	Jonard B. Castillo	Schoolhead
64.	Mildred D. Diña	Schoolhead
65.	Julie Ann D. Natividad	Schoolhead
66.	Ruby C. Almadrones	Schoolhead
67.	Evangeline U. Mendejar	Schoolhead
68.	Roan T. Padua	Schoolhead
69.	Gerardo B. Rey	Schoolhead
70.	Rosalyn C. Valderama	Schoolhead
71.	Jeanette Q. Alvarez	Schoolhead
72.	Jerico F. Balmes	Schoolhead
73.	Analiza L. San Juan	Schoolhead
74.	Donnabelle B. Mendoza	Schoolhead
75.	Leslie V. Denosta	Schoolhead
76.	Rose B. Estiva	Schoolhead
77.	Roan A. Segales	Schoolhead
78.	Ana Alma G. Ricafort	Schoolhead
79.	Jonar C. Olicia	Schoolhead
80.	Marlon B. Flores	Schoolhead
81.	Manolito P. Asetre	Schoolhead
82.	Edna C. Sta. Ana	Schoolhead
83.	Dennis R. Estocado	Schoolhead
84.	Delio E. Escaño	Schoolhead
85.	Albert D. Escuvania	Schoolhead
86.	Rowell G. Regalado	Schoolhead
87.	Jael Faith T. Ledesma	Schoolhead
88.	Eleonofebiatriz A. Marasigan	Schoolhead
89.	Rolando Tasico	Schoolhead
90.	Bernie Alano	Emcee/ Teacher (JZGMNHS)
91.	Baby Lyka A. Depoo	SDO Personnel
92.	John Aries R. Hernandez	SDO Personnel
93.	Gerwin A. Tañega	SDO Personnel
94.	Alvin L. Magtulis	SDO Personnel
95.	Artnafe N. Ode	SDO Personnel
96.	Eden Grace Bidar	SDO Personnel
97.	Jessica Alpe	SDO Personnel



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NO.	NAME	DESIGNATION
98.	May Violas	SDO Personnel
99.	Dexter Sevilla	SDO Personnel
100.	Saturnino Raner	SDO Personnel
101.	Ronald Diaz	SDO Personnel
102.	Raphael Miranda	SDO Personnel
103.	Felix Borreros	SDO Personnel
104.	Joseph Dulaca	SDO Personnel
105.	Larry Morando	SDO Personnel

- 95 Invited Guests
 - LGU
 - 10 Federated PTA
 - Youth and Sports Development Office
 - City Education Office
 - Gardenia Philippines representatives
 - SunLife Foundation representatives
 - Other invited partners
 - JZGMNHS Dancers/ Teachers
 - PES Drum and Lyre



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Certificate No. PH-01 GMS
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TECHNICAL WORKING COMMITTEES

ROLE	PERSON-IN-CHARGE
Overall Chairperson	SDS Manuela S. Tolentino, CESO V
Co-Chairperson	ASDS Edenia O. Libranda
Program Managers	SGOD Chief Bayani V. Enriquez CID Chief Mary Ann L. Tatlongmaria AO V Ariel M. Cabantog

COMMITTEE	PERSON-IN-CHARGE
Program	Dr. Bayani V. Enriquez
	Eva Joyce V. Cabantog
	Bernie M. Alano
	Maureen Jane Q. Alangco
Responsibilities:	
- Oversee the activity from planning to post-implementation. - Overall coordinator of the Brigada Eskwela 2023 - Updates the top management on the preparation and implementation of BE 2023.	

COMMITTEE	PERSON-IN-CHARGE
Technical	Ferdinand R. Arbo
	Charles M. Patio
	John Aries R. Hernandez
	Baby Lyka A. Depoo
	Larry Morando
Responsibilities:	
- Coordinate with the Program Committee for the AVPs, photos, other related materials needed for the 2023 Division BE Kickoff - Prepare PowerPoint presentation for the activity. - Coordinate with the Physical Arrangement Committee regarding the equipment needed for the activity. - Check sound system before the conduct of program. - Prepare and setup sound system for the motorcade	

COMMITTEE	PERSON-IN-CHARGE
Physical Arrangement	Ronald Tasico
	Reynante M. Sofera
	Baldrin Belen
	Rodrigo Rodriguez
Responsibilities:	
- Prepare layout/setup of the venue - Prepare venue and other concerns on facilities before the program - Secures chairs and table needed - Prepare stage setup a day before the program - Ensure orderliness and organization of booths around the area	



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COMMITTEE	PERSON-IN-CHARGE
Motorcade, Traffic and Parking	Ariel M. Cabantog
	Ronaldo Bago
	Gerwin Tanega
	Felix Borreros
	Joseph Dulaca
	Saturnino Raner
	Ronald Diaz
	Raphael Miranda
Responsibilities:	
• Prepare route for the motorcade. • Coordinate with PNP and Barangay for assistance, peace and order • Secure food for the PNP/ Barangay • Secure enough area for parking and safety of vehicle	

COMMITTEE	PERSON-IN-CHARGE
Souvenir/ Certificates	Ernane S. Escuvania
	Sylvia S. Tanael
	Rhea D. Bilbes
	Arletta P. Alora
Responsibilities:	
• Prepare and secure distribution of souvenir and certificates to participants, guests, TWG and host school	

COMMITTEE	PERSON-IN-CHARGE
Registration and Usherettes	
	Joel Valenzuela
	Editha Y. Coloma
	Lani A. Alonte
	Angela A. Morando
	Donna Jane M. Alfonso
	Jessica Alpe
	Eden Grace Bidar
Responsibilities:	
• Identify seat arrangement of participants • Coordinate with the Physical Arrangement committee regarding the seat plan • Assist guests during the program • Prepare registration and meal attendance • Arrive before 7:00 a.m in preparation for the registration of participants	

COMMITTEE	PERSON-IN-CHARGE
Monitoring and Evaluation	Gertrude A. Anunciacion
	Isidra L. Galman
	Atty. Pacifico Medina Jr.
Responsibilities:	
• Implement M and E activities • Distribute evaluation link for feedback. • Give copy of consolidated evaluation report to documentation team	



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72 93 0085

COMMITTEE	PERSON-IN-CHARGE
Program Invitation	Edward R. Manuel
	Paul Baquiran
	Artnafe N. Ode
Responsibilities:	
• Prepare master list of expected participants • Prepare and distribute program invitation to participants • Ensure confirmation of participants and guests before the conduct of activity	

COMMITTEE	PERSON-IN-CHARGE
Food	Precious Joy A. Coronado
	Evelyn P. De Castro
	Violeta M. Umel
Responsibilities:	
• Coordinate with caterer on the distribution of food • Ensure that all participants are well served	

COMMITTEE	PERSON-IN-CHARGE
Medical	Dr. Rhey Ian Buluag
	Dr. Rochelle Mergal
	Dr. Pamela I Tamayo
	Henrietta Nacario
	Rudolf Anthony Erispe
	Carmencita Juntilla
	John Sebastian Jacalan
Responsibilities:	
• Ensure implementation of health and safety guidelines during the activity • Coordinate with CHO for availability of ambulance for the activity	

COMMITTEE	PERSON-IN-CHARGE
Documentation and Media	Lester Ramos
	Mary Joy Cabiles
	Raquel L. Azur
	May Violas
	Dexter Sevilla
Responsibilities:	
• Provide writeup, video documentation of program • Collect all document needed for compilation of documentation • Submit final documentation to the SMN	

COMMITTEE	PERSON-IN-CHARGE
Finance	Ma. Olivia Miranda
	Darwin Malapaya
	Christine Arroyo
Responsibilities:	
• Oversee efficient allocation of funds and timely release as well as documentation for liquidation	



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