



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

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DIVISION MEMORANDUM
No. 346, s. 2024

4TH QUARTERLY MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads

1. This Office announces the conduct of the **4th Quarterly Management Committee (MANCOM) Meeting on October 8, 2024, 8:30 am to 04:00 pm at Binan City Science and Technology High School.**
2. The activity aims to discuss the issues and concerns on school operations and management and provide updates concerning DepEd priorities and programs.
3. Districts 5 and 6 are the host districts for this meeting and shall ensure that the necessary preparations are made.
4. Participants in the meeting are the select SDO Binan City Unit Heads and all Supervisors and School Heads. **All attendees are expected to arrive in United Nations attire.** Enclosed is the program of activities for reference.
5. Expenses relative to the conduct of the activity shall be charged against the Division/ School MOOE, subject to the usual accounting and auditing rules and regulations.
6. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: As stated
Reference: None

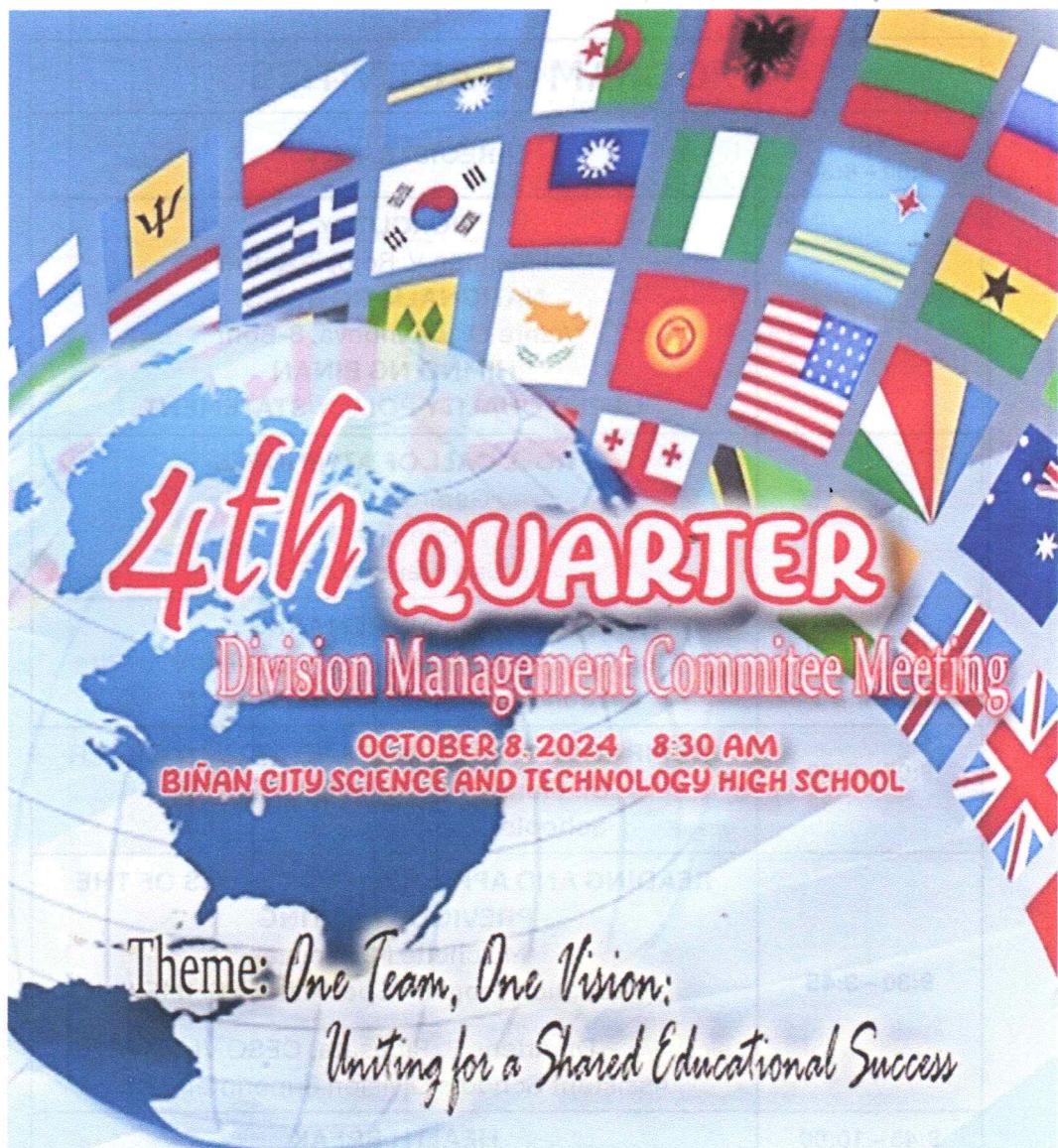
OSDS/AD / AMC / GMC / DM - 4th Quarterly Management Committee (MANCOM) Meeting
/ 10/07/2024



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna
Contact Nos.: (049) 547-0105 / (+63) 939-510-8779
Email Address: deped.binancity@deped.gov.ph
Website: depedbinan.com



Certificate No. PHP QMS
22 93 0085



This serves as invitation



PROGRAM OF ACTIVITIES	
AM 8:00 – 8:30	REGISTRATION
8:30 – 8:45	DOXOLOGY Red Meghan V. Rojo, 7-Ampere NATIONALISTIC SONG Ashre O. Villanueva, 8-Bohr HIMNO NG BINAN DEPED QUALITY POLICY STATEMENT
8:45 – 8:55	ROLL CALL OF ATTENDEES Gerardo B. Rey Principal I San Francisco ES
8:55 – 9:05	WELCOME REMARKS Rowena K. Ramos, PSDS District V Leonora C. Cruz, PSDS District VI
9:05 – 9:30	INSPIRATIONAL MESSAGE AND CALL TO ORDER Dr. Manuela S. Tolentino, CESO V Schools Division Superintendent
9:30 – 9:45	READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING Mischelle M. Lanuza Education Program Specialist II, SMME Dr. Arlene S. Ricasata, CESO VI Assistant Schools Division Superintendent
9:45 – 10:00	HEALTH BREAK
10:00 – 11:00	UPDATES FROM ADMINISTRATIVE OFFICE Mr. Ariel M. Cabantog Administrative Officer V
11:00 – 11:30	UPDATES FROM SCHOOL GOVERNANCE AND OPERATION DIVISION Dr. Bayani V. Enriquez Chief Education Supervisor School Governance and Operations Division

PM 11:30 - 12:00	UPDATES FROM CURRICULUM IMPLEMENTATION DIVISION Dr. Mary Ann L. Tatlongmaria, EdD Chief Education Supervisor Curriculum Implementation Division
12:00 – 1:00	LUNCH BREAK
1:00 – 2:00	SUPERINTENDENT'S HOUR Dr. Manuela S. Tolentino, CESO V Schools Division Superintendent
2:00 – 2:30	OPEN FORUM
2:30 – 3:00	SUPERINTENDENT'S SPECIAL AWARD
3:00 – 3:05	COMMUNITY SONG
3:05 – 3:15	CLOSING REMARKS Dr. Arlene S. Ricasata, CESO VI Assistant Schools Division Superintendent
3:15 – 3:25	ADJOURNMENT Dr. Manuela S. Tolentino, CESO V Schools Division Superintendent

Mr. Jericho F. Balmes | Mr. Gerardo B. Rey
Masters of Ceremony