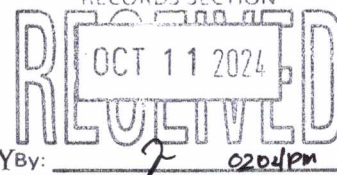




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION



11 Oct 2024

DIVISION MEMORANDUM

No. 363, s. 2024

ASSIGNMENTS OF SELECTED SCHOOL HEADS

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads

1. In our continuous effort to enhance the quality of teaching and learning processes, as well as to address various school concerns in the management of resources and the implementation of the new MATATAG Curriculum, this Office announces the new assignments of selected school heads across various schools.

2. This strategic move aims to infuse new ideas and management approaches that align with our goal of achieving educational excellence, as these new assignments will bring about positive changes and significantly contribute to the overall improvement of our educational system.

3. The following are the new assignments for selected school heads effective **October 14, 2024**:

NAME	POSITION	SCHOOL
1. Roan A. Segales	Principal IV	Biñan Elementary School
2. Reynaldo S. Cabal	Principal I	Dr. Jose G. Tamayo Memorial Elementary School
3. Albert D. Escuvania	Principal II	Southville 5A Integrated National High School
4. Jonar C. Olicia	Principal I	Biñan Secondary School of Applied Academic

4. Each reassigned school head is expected to develop and submit a transition plan to ensure a smooth and seamless handover of responsibilities.

5. The newly designated school heads shall remain the official signatories to the bank financial transactions of their previous schools until **November 30, 2024**. After this date, the new school heads will assume full responsibility for all financial matters in their respective new assignments.

6. The SDO Binan City is committed to provide all necessary support and technical assistance to ensure the success of this initiative and it is encouraged



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among school heads, to collaborate and share best practices, and their continuous professional development.

7. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: None
Reference: None

OSDS/AD / AMC / GMC / DM - Assignments of Selected School Heads
/ 10/11/2024