



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

RECEIVED
OCT 21 2024
By: *[Signature]* 11:19 AM

21 Oct 2024

DIVISION MEMORANDUM
No. **382**, s. 2024

DESIGNATION AS SCHOOL-BASED MANAGEMENT (SBM) FOCAL PERSON

To : **ISIDRA L. GALMAN**
Senior Education Program Specialist-SMME

1. In the exigency of service, you are hereby designated as School-Based Management Focal Person concurrent to your capacity as Senior Education Program Specialist-SMME effective immediately and until further notice.
2. It is understood that you shall perform the duties and responsibilities of the said position effectively and efficiently.
3. Please be guided accordingly.

MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: None
Reference: None

SGOD/PROPER / GAA / / DM- DESIGNATION AS SCHOOL-BASED MANAGEMENT FOCAL