



DEPARTMENT OF EDUCATION
Schools Division of Biñan City

RECORDS SECTION

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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

07 Sep 2022

DIVISION MEMORANDUM

OSD-2022- 050

ASSEMBLY AND ELECTION OF PTA OFFICERS AND OTHER RELATED ACTIVITIES

To : OIC - Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Concerned Schoolheads

1. Pursuant to DepEd Order No. 13 s. 2022 titled: Omnibus Guidelines on the Regulation of the Operations of Parent-Teacher Associations, the City Schools Division of Biñan City informs all schools on the conduct of Assembly and Election of Parent-Teacher Association (PTA) for School Year 2022-2023.
2. This activity aims to conduct election/oath taking of elected PTA Officers, orient on the Omnibus Guidelines on the Regulation of Operations of PTA, and update on projects and financial reports to their respective areas.
3. The schedule of election of the School PTA Officers will be on **September 23, 2022** in their respective schools while the election of federated PTA Officers will be on **October 25, 2022** to be facilitated by the assigned Public Schools District Supervisor at the Division Training Hall.
4. Participants to the Election of Federated PTA Officers are SPTA Chairpersons of 38 Schools, 2 select teacher representatives, and incumbent Federated PTA Officers.
5. Enclosed is the list of federated PTA activities.
6. For more information, schools may contact Mrs. Leonora M. Ogania, Senior Education Program Specialist of the Social Mobilization and Networking Section at tel. no: (049) 511-8746.
7. Expenses incurred in the conduct of the activity shall be charged against the Sub-Allotment Release Order NO. SARO No. OSEC-4A-22-2775, subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this Memorandum is desired.


EDNA FAURA-AGUSTIN
Schools Division Superintendent



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Website: depedbinan.com

Encl: As Stated

Reference: DO No. 13, s. 2022

SGOD/SMN / LMO / LMO / DM- Assembly and election of general and federated PTA.
/ 09/07/2022



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Enclosure

List of Federated PTA Activities
October 25, 2022
Division Conference Hall

Date/Time	Activity	Person Responsible
8:30-9:00 A.m.	Registration	Election Committee
9:00-9:30 A.m.	Preliminaries	SDO/Election Committee
9:30-9:35 A.m.	Opening Remarks	Engr. Edenia O. Libranda, OIC Assistant Schools Division Superintendent
9:35-10:10 A.m.	Inspirational Message	Edna Faura-Agustin, Schools Division Superintendent
10:10-10:30 A.m.	Introduction of the GPTA Presidents and Secretary (Teachers)	Leonora M. Ogania, Senior Education Program Specialist
10:30-11:45 A.m.	Election Proper	Election Committee
11:45-11:55 A.m.	Announcement of Newly Elected Officers	Bayani V. Enriquez, ED.D., Chief, SGOD
11:55-1:00 P.m.	Lunch Break	
1:00-1:15 P.m.	Oath Taking of Newly Elected Officers	Edna Faura-Agustin, Schools Division Superintendent
1:15-3:30 P.m.	Orientation on DepEd Order No. 013, 2022 - Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations	Atty. Pacifico Jacinto P. Medina Jr.
3:30-3:45 P.m.	PM Snacks	
3:45-4:45 P.m.	Open Forum	Atty. Pacifico Jacinto P. Medina Jr.
4:45-5:00 P.m.	Closing Remarks	Mary Ann L. Tatlongmaria, ED.D., Chief, CID



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