



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

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AUG 24 2023
By: *[Signature]* *asov*

24 Aug 2023

DIVISION MEMORANDUM

OSD-2023- 047

DESIGNATION AS OFFICER-IN-CHARGE OF ST. FRANCIS NATIONAL HIGH SCHOOL

To: **LEONORA C. CRUZ**
Public Schools District Supervisor
Curriculum Implementation Division

1. In the exigency of the service, you are hereby designated as Officer-in-Charge of St. Francis National High School concurrent to your capacity as Public Schools District Supervisor effective immediately and until further notice.
2. You are expected to perform the duties and responsibilities of the said position effectively and efficiently.
3. Immediate dissemination of this Memorandum is desired.

MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

Edenia Q. Libranda
EDENIA Q. LIBRANDA

Chief Education Supervisor
Officer-in-Charge
Office of the Asst. Schools Division Superintendent

Encl: None

Reference: None

OSDS/PER / TGP / CBB / DM - Designation as Officer-in-Charge of St. Francis Integrated National High School
/ 08/24/2023



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