



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

24 Aug 2023

DIVISION MEMORANDUM

OSD-2023- 048

**DESIGNATION AS OFFICER-IN-CHARGE SCHOOL PRINCIPAL OF BIÑAN CITY
SENIOR HIGH SCHOOL – WEST CAMPUS**

To: **JEANETTE Q. ALVAREZ**
Assistant School Principal II
St. Francis National High School

1. In the exigency of the service, you are hereby designated as Officer-in-Charge School Principal of Biñan City Senior High School – West Campus effective immediately and until further notice.
2. You are expected to perform the duties and responsibilities of the said position effectively and efficiently.
3. Immediate dissemination of this Memorandum is desired.

MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:


EDENIA O. LIBRANDA

Chief Education Supervisor
Officer-in-Charge

Office of the Asst. Schools Division Superintendent

Encl: None
Reference: None

OSDS/PER / TGP / CBB / DM - Designation as Officer-in-Charge School Principal of Biñan City Senior High School – West Campus
/ 08/24/2023



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna
Contact Nos.: (049) 547-0105 / (049) 530-1592 / (+63) 939-510-8779
Email Address: deped.binacity@deped.gov.ph
Website: depedbinan.com



Certificate No. PHP QMS
22 53 0065