

28 Dec 2023

**DIVISION MEMORANDUM**

OSD-2023- 061

**CONDUCT OF PRE-BIDDING CONFERENCE FOR CY 2024 BASIC EDUCATION  
FACILITIES FUND (BEFF) PROJECTS**

To: OIC - Assistant Schools Division Superintendent  
 Chief, School Governance and Operations Division  
 Chief, Curriculum Implementation Division  
 All Concerned Schoolheads

1. This Office, through the Division Bids and Awards Committee, announces the conduct of pre-bidding conference for the following procurement projects:
  - a. CY 2024 Repair of Classroom to be Used/Converted to School Clinic (Dela Paz Main ES)
  - b. CY 2024 Construction of School Clinic (Southville 5A INHS)
  - c. CY 2024 Upgrading of Electrical System (Binan ES)
2. The BAC, the Technical Working Group (TWG), the Secretariat and School Heads of Dela Paz Main Elementary School, Southville 5A Integrated National High School and Biñan Elementary School shall participate in the said conference on **January 4, 2024 (Thursday), 9:00 a.m.** at **SDO Training Hall (4<sup>th</sup> Floor)**.
3. The bidding document, which is free of charge for the observers, is available upon written request.
4. As emphasized in Section 14 of RA 9184, the BAC, its Secretariat and TWG, "shall give utmost priority to BAC assignment over all the other duties and responsibilities until the requirements for the said assignment at hand are completed."
5. Immediate dissemination of this Memorandum is desired.

  
**MANUELA S. TOLENTINO, CESO V**  
 Schools Division Superintendent

Encl: As stated  
 Reference: None

OSDS/AD / AMC / JCEC / DM - Conduct of Pre-Bidding Conference for CY 2024 Basic Education  
 Facilities Fund (BEFF) Projects  
 / 12/28/2023