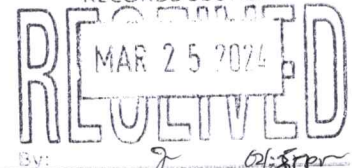




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION



25 Mar 2024


DIVISION MEMORANDUM

OSD-2024- 015

**DESIGNATION AS SCHOOL PROPERTY CUSTODIAN OF GANADO
ELEMENTARY SCHOOL**

To: **ALVIN L. MAGTULIS**
Administrative Officer II, Ganado Elementary School

1. In the exigency of the service, you are hereby designated as Property Custodian concurrent to your position as Administrative Officer II of Ganado Elementary School effective immediately and until further advice.
2. It is understood that you shall perform the duties and responsibilities of the position effectively and efficiently.
3. Immediate and widest dissemination of this Memorandum is desired.


ARLENE S. RICASATA, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: None
Reference: None

OSDS/AD / AMC / GMC / DM - Designation as School Property Custodian of Gando Elementary School
/ 03/25/2024



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