



Republic of the Philippines

Department of Education

REGION IV-A CALABARZON

CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION  
Schools Division of Biñan City  
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15 Nov 2023

**DIVISION MEMORANDUM**

SGO-2023- 028

**DIVISION CLIMATE ACTION 2023**

To: OIC - Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
All Elementary Schoolheads  
All Others Concerned

1. Relative to the celebration of the Global Warming and Climate Change Consciousness Week, this Office, through the Disaster Risk Reduction and Management Unit and Youth Formation Section of the School Governance and Operations Division, announces the conduct of **Division Climate Action 2023** with the theme "*Bayanihan Para sa Klima: Bagong Bansang Matatag*" on **November 27, 2023, 6:00 a.m. – 1:00 p.m.** at **Biñan City Senior High School – San Antonio Campus**.

2. This activity aims to:

- Instill environmental consciousness and social responsibility among learners;
- Promote understanding towards the prevailing issues and concerns towards the environment; and
- Orient DRRM Coordinators on Preparedness and Response during Emergency in Schools.

3. Participants to this activity are the following (**Elementary Schools ONLY**):

- SELG President;
- YES-O President;
- BKD President;
- RCYC President; and
- DRRM Coordinator.

Note: In absence of the Organization President, the Vice President shall attend this activity.

4. Schoolheads are directed to identify participants. Listed participants shall accomplish this form: **[bit.ly/DCA2023Participants](https://bit.ly/DCA2023Participants)** on or before **November 17, 2023** and shall register at **[bit.ly/DCA2023RegForm](https://bit.ly/DCA2023RegForm)** on or before **November 20, 2023**.

5. All learner participants shall accomplish and upload the **Parent's/Guardian's Consent Form (SDO-SGOD-F166)** at **[bit.ly/DivisionClimateAction2023](https://bit.ly/DivisionClimateAction2023)** on or before **November 20, 2023**.

6. Participants are encouraged to bring their own tumbler or drinking bottle, extra shirt (green or white), towel or handkerchief, and umbrella.

7. Teachers shall receive appropriate service credits as stipulated in DepEd Order (DO No. 53, s. 2023 re: Updated Guidelines on Grant of Vacation Service Credits to Teachers, and DO No. 84, s. 2023 re: Addendum to DO No. 53, s. 2003), while non-teaching personnel (with plantilla item) shall be given a Compensatory Overtime Credit (COC).

8. Expenses relative to this activity shall be charged against SARO No. RO-4A-23-2732 and RO-4A-23-0080 subject to usual accounting and auditing rules and regulations.

9. Enclosed herewith is the program matrix.

10. For queries, contact SGOD at (049) 547-0105 or email at sgod.sdobinancity@deped.gov.ph.

11. Immediate dissemination of this Memorandum is desired.

**MANUELA S. TOLENTINO, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**EDENIA O. LIBRANDA**

Chief Education Supervisor  
Officer-in-Charge

Office of the Assistant Schools Division Superintendent

Encl: As stated

Reference: None

SGOD/YF

/ MJQA /  
/ 11/13/2023

/ DM - Division Climate Action 2023

Enclosure No. 1

### PROGRAM MATRIX

Time	Activity	Person Responsible
6:00 a.m. – 6:30 a.m.	Registration	TWG
6:30 a.m. – 7:00 a.m.	Preliminaries	AVP
7:00 a.m. – 8:30 a.m.	Cleanup Drive	<b>CENRO</b>
8:30 a.m. – 9:00 a.m.	AM Snacks	All Participants
9:00 a.m. – 10:00 a.m.	Cartons for Communities	<b>Tetra Pak</b> Guest Speaker
10:00 a.m. – 12:00 p.m. (DRRM Coordinators)	Orientation on Preparedness and Response during Emergency in Schools	<b>CDRRMO</b> Guest Speaker <b>Ernane S. Escuvania</b> PDO II – DRRM
10:00 a.m. – 12:00 p.m. (SELG, YES-O, BKD, and RCYC Presidents)	Environmental Forum Film Showing, Quiz Bee	<b>CENRO</b> Guest Speaker <b>Maureen Jane Q. Alangco</b> PDO I – Youth Formation
12:00 p.m. – 12:30 p.m.	Lunch	<b>All Participants</b>
12:30 p.m. – 1:00 p.m.	Awarding of Certificates	<b>Maureen Jane Q. Alangco</b> PDO I – Youth Formation <b>Ernane S. Escuvania</b> PDO II – DRRM

#### Technical Working Group

- Raphael C. Miranda
- Gerwin A. Tañega
- John Paul B. Baquiran