



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

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DIVISION MEMORANDUM
No. 016, s. 2022

**SUBMISSION OF UPDATED SCHOOL LEARNING ACTION CELL (LAC) PLAN
FOR SY 2021-2022**

To : OIC- Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads

1. One of the mechanisms to support the realization of SDO Biñan City's goal of continuous upskilling and reskilling of teachers and school leaders is strengthening the implementation of the School Learning Action Cell (SLAC) as a school-based continuing professional development strategy for the improvement of teaching and learning. This is stipulated in DepEd Order No. 35, s. 2016, otherwise known as the "The Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning."
2. Relative to this, all schools are instructed to submit their updated School Learning Action Cell (LAC) Plan for School Year 2021-2022 which must be needs-based through a conduct of thorough and consultative assessment to ensure that the professional development interventions of teachers and school leaders are more strategic, relevant, and effective. In case there will be changes in the schedule of LAC, the school head shall send a letter of information addressed to the Schools Division Superintendent thru the CID Chief and copy furnished the SGOD-HRD.
3. As per DepEd Order No. 35, s.2016 (letter C, 17.3, Formation of LAC), every teacher must be part of a LAC. LACs could be formed based on the prioritized need(s) and depending on the number of teachers in every school or cluster of schools. However, these groupings are flexible according to need and context. One LAC could be composed of five (5) to 15 members. A school may organize as many LACs as may be deemed necessary depending on the identified needs of the school. In all schools, teachers may convene in groups that are strategically decided. These may be by key stage, grade level, learning area, or programs offered by the school.
4. LAC sessions with 5-15 members will not be required to submit a training proposal, while those who will conduct a school/district training will submit a training proposal using HRD F01 RN02 that can be accessed via tinyurl.com/BinanTrainingProposal.



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5. Soft copy of the LAC Plan template can be accessed via tinyurl.com/BinanLACPlan. Updated LAC Plan duly signed by the School Head and Public Schools District Supervisor (PSDS) shall be submitted at **deped.hrdbinan@gmail.com on or before February 4, 2022.**
6. Through and with the Public Schools District Supervisors (PSDSs) should support the schools in establishing, maintaining, and sustaining LAC practice. They shall also lead in the systematic monitoring of the conduct of LAC sessions in their respective districts and shall coordinate with the School Governance and Operations Division for the provision of technical assistance to schools.
7. For any queries or any related concerns, please contact **Ms. Mary Joy L. Cabiles**, Senior Education Program Specialist-HRD Section at (049) 511-4191 or 09617616828.
8. Immediate dissemination of this Memorandum is desired.

For the Schools Division Superintendent:

BAYANI V. ENRIQUEZ

Chief Education Supervisor

School Governance and Operations Division Officer of the Day

Encl: None

Reference: DepEd Order No.35, s. 2016

SGOD/HRD / Submission of Updated School Learning Cell (LAC)
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