



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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DIVISION MEMORANDUM
No. 034, s. 2021

**COMPOSITION OF THE QUALITY MANAGEMENT SYSTEM (QMS) FEEDBACK
MECHANISM AND RISK MANAGEMENT COMMITTEE**

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Others Concerned

1. Relative to the on-going development of a Quality Management System (QMS), this Office hereby designates the following as chair, co-chair, and members of the **QMS Feedback Mechanism and Risk Management Committee** effective immediately:

BAYANI V. ENRIQUEZ Chief, School Governance and Operations Division Chair-QMS Feedback Mechanism and Risk Management Committee	
FEEDBACK MECHANISM	RISK MANAGEMENT
LEONORA M. OGANIA SEPS-Social Mobilization & Networking Co-Chair Members: LESTER R. RAMOS Information Technology Officer I MARILYN E. MACABABBAD Project Development Officer II - LRMDS MARK ANGEL H. PENA Administrative Officer II MAUREEN JANE Q. ALANGCO Administrative Aide VI	ROMULO D. CASIPIT PSDS Co-Chair Members: ANGELA A. MORANDO Education Program Supervisor-MAPEH ISIDRA L. GALMAN SEPS-SMME MARY ROSE M. MAGBUJOS Administrative Assistant III MICHAEL M. GRAVOSO Administrative Assistant III

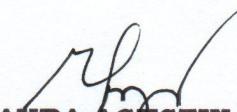
2. The major roles and responsibilities of the Committee are as follows:

- Develops, implements, and monitors feedback mechanism for both external and internal customers;
- Evaluates and communicates customer feedback results to offices;



- Reports consolidated results to the Top Management and during Management Review;
- Recommends necessary actions to be taken by the organization to ensure customer satisfaction;
- Review and assess the quality and effectiveness of the risk management systems and ensure that the risk policies and strategies are effectively managed; and
- Perform other related activities.

3. Immediate dissemination of this Memorandum is desired.



EDNA FAURA-AGUSTIN
Schools Division Superintendent 



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