



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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[Signatures]

11 Feb 2022

DIVISION MEMORANDUM
SGO-2022- 036

RECONSTITUTION OF THE DIVISION PLANNING TEAM

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads
All Others Concerned

1. In order to ensure participatory governance for a more responsive and enhanced delivery of education services, the reconstituted **Division Planning Team** shall be organized as follows:

Designation	Name and Position	Functions and Responsibilities
Chairperson	EDNA FAURA-AGUSTIN Schools Division Superintendent	Lead in the development and implementation of policies, research agenda and Division Education Development Plan (DEDP)/strategic plan of the SDO
Co-Chairperson	EDENIA O. LIBRANDA OIC- Asst. Schools Division Superintendent	Evaluate and recommend for approval to the Schools Division Superintendent the division strategic and operational plans Provide technical assistance in the preparation of the division's strategic and operational plans Assess reports and data gathered in the implementation of the planning system Review and recommend for approval to the Schools Division Superintendent submitted suggestions and



		<p>recommendation policy formulation on matters relevant to educational planning</p> <p>Conduct periodic monitoring of implementation of programs, projects and activities in the division</p>
Team Leader	<p>BAYANI V. ENRIQUEZ Chief Education Supervisor- SGOD</p> <p>MARY ANN L. TATLONGMARIA Chief Education Supervisor- CID</p>	<p>Provide technical assistance in the preparation of the division's strategic and operational plans</p> <p>Assess reports and data gathered in the implementation of the planning system</p> <p>Oversee the preparation and review of draft of the division's strategic and operational plans</p> <p>Develop approach and method for monitoring and evaluating the implementation of Programs Activities and Projects</p> <p>Lead in the preparation, enhancement, finalization and submission of the Annual Accomplishment Report</p> <p>Conduct periodic monitoring of implementation of programs. projects in the division</p> <p>Lead in the implementation of PAP's in their functional division</p>
Members	<p>School Governance and Operations Division</p> <p>GERTRUDE A. ANUNCIACION Education Program Supervisor-SGOD</p>	<p>Provide technical inputs and support in the preparation of the division's strategic and operational plans</p>



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna

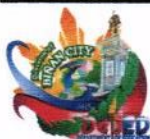
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<p>ISIDRA L. GALMAN SEPS-SMME</p> <p>MARY JOY L. CABILES SEPS-HRD</p> <p>LEONORA M. OGANIA SEPS-SMN</p> <p>EDWARD R. MANUEL SEPS- Planning and Research</p>	<p>Provide data on area of expertise that are relevant in the planning activities of the division</p> <p>Submit necessary documents or planning inputs (e.g. expenditure matrix, WFP, etc.) required in keeping planning systems and processes running</p>
<p>PRECIOUS JOY A. CORONADO Engineer III</p> <p>Medical Officer III</p>	<p>Conduct periodic monitoring of implementation of programs, projects in the division</p>
<p>CHARLES M. PATIO Planning Officer III</p> <p>EVA JOYCE VALENZUELA-CABANTOG EPS II-SMN/OIC-Youth Formation</p>	<p>Contribute to the preparation, enhancement, finalization, and submission of the Annual Accomplishment Report</p>
<p>ERNANE S. ESCUVANIA PDO II</p> <p>Curriculum Implementation Division</p>	
<p>RONALDO P. BAGO Education Program Supervisor-Science</p>	
<p>EVELYN P. DE CASTRO Education Program Supervisor-LRM</p>	
<p>JOEL J. VALENZUELA Education Program Supervisor-Araling Panlipunan</p>	
<p>LANI A. ALONTE Education Program Supervisor-TLE/In Charge of ALS</p>	
<p>RHEA DM. BILBES</p>	



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	<p>Education Program Supervisor-Kindergarten/In Charge of SPED</p> <p>GINALYN M. GARCIA Public Schools District Supervisor</p> <p>Office of Schools Division Superintendent</p> <p>ARIEL M. CABANTOG Administrative Officer V</p> <p>DARWIN S. MALAPAYA Administrative Officer V</p> <p>MA. OLIVIA E. MIRANDA Accountant III</p> <p>Legal Officer III</p> <p>TITO G. PASCUAL Administrative Officer IV (Personnel)</p>	
Secretariat	LESTER R. RAMOS Information Technology Officer	Provide administrative support and technical inputs

Immediate dissemination of this Memorandum is desired.


EDNA FAÑA-AGUSTIN
 Schools Division Superintendent

Encl: None

Reference: DM No. 52 s 2021

SGOD/PROPER / DM- RECONSTITUTION OF THE DIVISION PLANNING TEAM
 488 / 02/11/2022



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