



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**CITY SCHOOLS DIVISION OF BIÑAN CITY**

22 Mar 2021

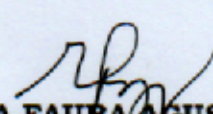
DIVISION MEMORANDUM

No. 102, s. 2021

**DESIGNATION AS SCHOOL PROPERTY CUSTODIAN OF  
SAN FRANCISCO ELEMENTARY SCHOOL**

To : **MARISSA P. LOPEZ**  
San Francisco Elementary School

1. In the exigency of the service, you are designated as Property Custodian of San Francisco Elementary School effective immediately and until further advice.
2. It is understood that you shall perform the duties and responsibilities of the position effectively and efficiently in addition to your regular task.
3. Immediate dissemination of this Memorandum is desired.

  
**EDNA FAURA AGUSTIN**

Schools Division Superintendent



