



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

29 Mar 2021

DIVISION MEMORANDUM
No. III, s. 2021

**DESIGNATION AS SCHOOL PROPERTY CUSTODIAN OF
SOUTHVILLE 5 ELEMENTARY SCHOOL (TIMBAO ANNEX)**

To : **LOIDA F. MEDIAVILLO**
Southville 5 Elementary School (Timbao Annex)

1. In the exigency of the service, you are designated as Property Custodian of Southville 5 Elementary School (Timbao Annex) effective immediately and until further advice.
2. It is understood that you shall perform the duties and responsibilities of the position effectively and efficiently in addition to your regular task.
3. Immediate dissemination of this Memorandum is desired.


EDNA FAURA AGUSTIN
Schools Division Superintendent



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