



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

MAY 31 2021

27 May 2021

DIVISION MEMORANDUM

No. 123, s. 2021

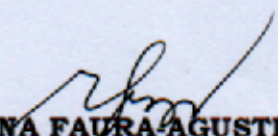
DEPLOYMENT OF ADMINISTRATIVE OFFICER II PERSONNEL IN THE FIELD

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Administrative Officer V
All Others concerned

1. The Department of Education recognizes the need for additional non-teaching personnel in the field in order to address workload distribution and to unload teachers from performing tasks outside teaching and learning process.
2. In view of this, the following Administrative Officers II (AO II) **shall report to their respective school assignment effective June 1, 2021.**

Name	School Assignment
1. Alvin L. Magtulis	Canlalay Elementary School
2. Michelle C. Castro	Soro-Soro Elementary School
3. Josephine S. Salazar	Platero Elementary School
4. Joana Marie C. Bawica	Dela Paz West Elementary School
5. Dicky Chester E. Vivo	Malaban Main Elementary School
6. Hanzel A. Palacio	Tomas A. Turalba Memorial Elementary School
7. Airwind Paul Pura	Dr. Marcelino Z. Batista Memorial Elementary School

3. It is understood that they shall secure necessary documents and clearance from money, property and work related accountabilities and submit the same to the Personnel Unit within five (5) days.
4. Immediate dissemination of this Memorandum is desired.


EDNA FAURA AGUSTIN
Schools Division Superintendent

