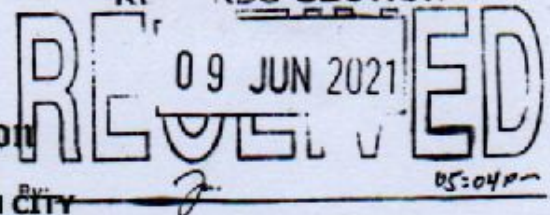




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION



08 Jun 2021

DIVISION MEMORANDUM

No. 207, s. 2021

VIRTUAL ORIENTATION ON PRIME-HRM SYSTEMS

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Administrative Officer V
All Others Concerned

1. In reference to CSC MC No. 3, s. 2012 entitled Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) which aims to empower government agencies by developing their human resource management competencies, systems, and practices toward HR excellence, this Office through the School Governance and Operations Division announces the conduct of **Virtual Orientation on PRIME-HRM Systems on June 16, 2021, 8:30am - 5:00pm via Google Meet**.
2. The PRIME-HRM Pillars include Recruitment, Selection and Placement, Learning and Development, Performance Management, and Rewards and Recognition.
3. This activity aims to help participants:
 - a. familiarize on the PRIME-HRM Systems to improve program implementation in the SDO,
 - b. align the existing systems to achieve the standards of PRIME-HRM, and
 - c. reflect on the importance of adhering to PRIME-HRM for Level 2 Certification
4. Participants to this activity are the following committees: Human Resource Merit Promotion and Selection Board (HRMPSB), Performance Management Team (PMT), Division PRAISE Committee, and Human Resource Development Committee (HRDC).
5. All participants are advised to register thru: **tinyurl.com/OrientPRIMEHRM2021** on or before June 14, 2021.
6. Attached are the list of attendees for reference.
7. Should there be questions and clarifications, please contact Mary Joy L. Cabiles, SEPS-HRD at (049) 511-4191.
8. Immediate dissemination of and strict compliance with this Memorandum is desired.


EDNA FAURA-AGUSTIN

Schools Division Superintendent



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Telephone no: 511-4143/ 511-8620/ 511-4191/ 511-8746

HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)

NAME	POSITION	DESIGNATION
Edgardo B. Militante	Assistant Schools Division Superintendent	Chairman
Mary Ann L. Tatlongmaria	Chief, Curriculum Implementation Division	Member
Bayani V. Enriquez	Chief, School Governance and Operations Division	Member
Ariel M. Cabantog	Administrative Officer V	Member
Tito G. Pascual	Administrative Officer IV-HRMO	Member
Christine G. Arroyo	Administrative Officer IV (NT)	Member
Danilo Altejos	President, Secondary Teachers' Association	Member
Rodelito Parco	President, Elementary Teachers' Association	Member



PERFORMANCE MANAGEMENT TEAM (PMT)

as per DM No.049, s. 2021

Designation	Name and Position
Chairperson	EDGARDO B. MILITANTE Assistant Schools Division Superintendent
Co-Chairperson/s	BAYANI V. ENRIQUEZ Chief Education Supervisor-SGOD MARY ANN L. TATLONGMARIA Chief Education Supervisor-CID
Members	EDWARD R. MANUEL SEPS-Planning and Research
	CHARLES M. PATIO Planning Officer III
	MARY JOY L. CABILES SEPS-HRD
	ARLETTA ALORA EPS II
	GERTRUDE A. ANUNCIACION Education Program Supervisor-SGOD
	RONALDO P. BAGO Education Program Supervisor-Science
	ARIEL M. CABANTOG Administrative Officer V
	NOEL VELASCO Accountant III
	ISIDRA L. GALMAN SEPS-SMME
	PILAR I. DE CASTRO Representative-Principal (Elementary)
	ANGELO D. UY Representative-Principal (Secondary/SHS)
	RODELITO T. PARCO Representative-Teacher's Association (Elem.)
	DANILO ALTEJOS Representative-Teacher's Association (Secondary)
Observer	WILFREDO HERNANDEZ Representative-Federated PTA
Secretariat	TITO PASCUAL Administrative Officer IV



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DIVISION PRAISE COMMITTEE
as per Division Memorandum No. 239, s. 2020

NAME	POSITION
Edgardo B. Militante	Chairperson
Bayani V. Enriquez	Vice Chairperson (SGOD)
Mary Ann L. Tatlongmaria	Vice Chairperson (CID)
Members	
Gertrude A. Anunciacion	Education Program Supervisor-SGOD
Evelyn P. De Castro	Education Program Supervisor-LRMDS
Joel J. Valenzuela	Education Program Supervisor-AP
Ronaldo P. Bago	Education Program Supervisor-Science
Atty. Nesley Rae P. Cruz	Legal Officer
Reynante M. Sofera	Public Schools District Supervisor
Mary Joy L. Cabiles	SEPS-HRD
Eva Joyce S. Valenzuela	EPS II-SMME
Ariel M. Cabantog	Administrative Officer V
Tito G. Pascual	HRMO
Noel Velasco	Accountant III
Darwin S. Malapaya	Budget Officer
External Validators	
Leilani J. Miranda	Education Program Supervisor-English
Raquel L. Azur	Education Program Supervisor-Filipino
Violeta M. Umel	Education Program Supervisor-Mathematics
Lani A. Alonte	Education Program Supervisor-TLE
Angela A. Morando	Education Program Supervisor-MAPEH
Rodrigo M. Rodriguez, Jr.	Education Program Supervisor-Values
Rhea DM Bilbes	Education Program Supervisor-Kindergarten
Ginalyn M. Garcia	Public Schools District Supervisor
Edralin M. Micua	Public Schools District Supervisor
Sonny L. Atanacio	Public Schools District Supervisor
Delfina R. Antipolo	Public Schools District Supervisor
Erwin P. Legasto	Public Schools District Supervisor
Clarita C. Rey	Public Schools District Supervisor
Rowena K. Ramos	Public Schools District Supervisor
Leonora C. Cruz	Public Schools District Supervisor
Baldrin B. Belen	Public Schools District Supervisor
Romulo D. Casipit	Public Schools District Supervisor



HUMAN RESOURCE DEVELOPMENT COMMITTEE (HRDC)
as per Division Memorandum No. 199, s. 2021

DESIGNATION	NAME AND POSITION
Chairperson	EDGARDO B. MILITANTE Assistant Schools Division Superintendent
Co-Chairpersons	BAYANI V. ENRIQUEZ SGOD Chief
	MARY ANN L. TATLONGMARIA CID Chief
Members	ARIEL M. CABANTOG Administrative Officer V
	DARWIN S. MALAPAYA Budget Officer/AO V
	MARY JOY L. CABLES SEPS-HRD
	ISIDRA L. GALMAN SEPS-SMME
	FERDINAND R. ARBO EPS II-SMME
	TITO G. PASCUAL Personnel Officer/AO IV
	PILAR I. DE CASTRO Principal/Representative of Elementary School Heads
	ANGELO D. UY Principal/Representative of Secondary School Heads
	All Education Program Supervisors (EPSs)
Secretariat	ARLETTA B. ALORA Acting EPS II-HRD
	MAUREEN JANE Q. ALANGCO PDO I-Youth Formation
	MARY ROSE M. MAGBUJOS Administrative Assistant III

