



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

Schools Division of
RECORDS SECTION

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DIVISION MEMORANDUM
No. 250, s. 2021

**DESIGNATION AS OFFICER-IN-CHARGE OF PROJECT DEVELOPMENT OFFICER
II OF THE LEARNING RESOURCES MANAGEMENT**

To : **JOSEPH ARCIE C. CABANTOG**
Teacher II
Biñan City Senior High School Sto. Tomas Campus

1. In the exigency of the service, you are hereby designated as Officer-In-Charge of the Project Development Officer II of the Learning Resources Management Section effective immediately and until further notice.
2. It is understood that you shall perform the duties and responsibilities of the said position effectively and efficiently in addition to your duties as Teacher II of Biñan City Senior High School Sto. Tomas Campus from July 15 to August 03, 2021.
3. Immediate dissemination of this Memorandum is desired.

EDNA FAURA-AGUSTIN
Schools Division Superintendent



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