



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

RECEIVED
081821
01:41
18 Aug 2021

DIVISION MEMORANDUM
No. 313, s. 2021

DESIGNATION OF FREEDOM OF INFORMATION OFFICERS FOR THE SCHOOLS DIVISION OFFICE

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads

1. The Revised Department of Education People's Freedom of Information Manual and Implementing Details obligates that all offices are required to have Freedom of Information Receiving Officer (FOI RO) and FOI Decision Makers (DMs).
2. The FOI RO shall come from the Records Section. The FOI DM and FOI DM Officer-in-Charge shall not be lower than a Division Chief
3. With this, attached hereto are the designated officers.
4. Immediate dissemination of this Memorandum is desired.

EDNA FAURA-AGUSTIN
Schools Division Superintendent

Encl: As stated
Reference: Memorandum dated August 10, 2021

OSDS/LGL / DESIGNATION OF FREEDOM OF INFORMATION
OFFICERS FOR THE SCHOOLS DIVISION OFFICE
08/18/2021

2424



SCHOOLS DIVISION OFFICE FREEDOM OF INFORMATION OFFICERS

Freedom of Information Receiving Officer
Editha Y. Coloma

Freedom of Information Decision Maker
Bayani V. Enriquez

OIC Freedom of Information Decision Maker
Ariel M. Cabantog

