



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

| | |
|------------------|------------|
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DIVISION MEMORANDUM

No. 324, s. 2021

**ANNOUNCING THE SECOND VIRTUAL IN-SERVICE TRAINING (VINSET) ON
30 AUGUST TO 03 SEPTEMBER 2021**

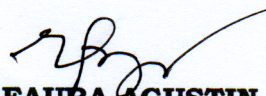

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads
All Others Concerned

1. The field is hereby informed of OUA MEMO 00-0821-0073 re: **Second Virtual In-Service Training (VINSET) on August 30 – September 3, 2021** that will be conducted by the Offices of the Undersecretaries for Administration (OUA), Curriculum and Instruction (OUCI) and Field Operations (OUFO) through the Information and Communications Technology Service-Educational Technology (ICTS-EdTech) Unit for all public school teachers.
2. The objectives of the activity are as follows:
 - a. Capacitate teachers in using different online modality platforms that include DepEd Learning Management System, DepEd Commons, DepEd Online (FB Page, YouTube, ETULAY Tutorial Sessions), DepEd TV, and DepEd Radio;
 - b. Provide awareness and proper handling of technology tools in delivering instruction in synchronous and asynchronous format;
 - c. Learn and apply different components of cyber wellness (data privacy, netiquette, and troubleshooting);
 - d. Teach emerging technology tools and applications to maximize the use of cross-platform operating system; and,
 - e. Inspire teachers through guided programs to innovate and upgrade their skills in the use of different solutions and in acquiring international certification under Microsoft, Adobe, and Google.
3. All public elementary and secondary school teachers are encouraged to attend the upcoming VINSET. Final programme, schedules, subject matters, links to online platforms to be used will be release at least a week before the Second VINSET starts.
4. List of actual participants (in excel format, arranged by school signed by the PSDS) shall be submitted to Records Section on or before September 10, 2021.
5. Enclosed is OUA MEMO 00-0821-0073 for reference.



Address: P. Burgos St. Brgy. Sto. Domingo, Biñan City Laguna
Website: depedbinancity.com.ph
Email: deped.binancity@deped.gov.ph
Telephone no: 511-4143/ 511-8620/ 511-4191/ 511-8746

6. Immediate dissemination of this Memorandum is desired.


EDNA FAURA-AGUSTIN
Schools Division Superintendent 

Encl: As stated

Reference: OUA MEMO 00-0821-0073

SGOD/HRD / Announcing the Second Virtual In-Service Training
(VINSET) on 30 August to 03 September 2021

2439 / 08/18/2021



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0821-0073
MEMORANDUM
06 August 2021

For: **Regional Directors and BARMM Education Minister
Schools Division Superintendents
Principals and School Heads**

Subject: **ANNOUNCING THE SECOND VIRTUAL IN-SERVICE TRAINING
(VINSET) ON 30 AUGUST TO 03 SEPTEMBER 2021**

The Offices of the Undersecretaries for Administration (OUA), Curriculum and Instruction (OUCI) and Field Operations (OUFO), through the Information and Communications Technology Service-Educational Technology (ICTS-EdTech) Unit, are jointly spearheading the **second Virtual In-Service Training (VINSET)** for public school teachers this coming **30 August to 03 September 2021**.

Following the huge success of the first VINSET conducted last 15-19 March 2021 with 514,659 participants nationwide, the ICTS-EdTech is poised to reach more or all of the teachers this time as they will be able to use the DepEd Sim Card and Connectivity Load which is now being rolled out.

The following are the objectives of the second VINSET:

1. Capacitate teachers in using different online modality platforms that include DepEd Learning Management System, DepEd Commons, DepEd Online (FB Page, YouTube, ETULAY Tutorial Sessions), DepEd TV, and DepEd Radio.
2. Provide awareness and proper handling of technology tools in delivering instruction in synchronous and asynchronous format.
3. Learn and apply different components of cyber wellness (data privacy, netiquette, and troubleshooting).
4. Teach emerging technology tools and applications to maximize the use of cross-platform operating system.
5. Inspire teachers through guided programs to innovate and upgrade their skills in the use of different solutions and in acquiring international certification under Microsoft, Adobe, and Google.



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedayo




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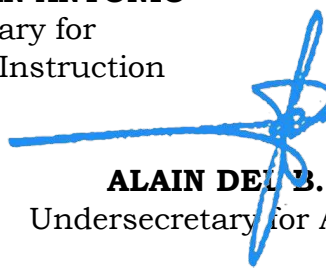
The Undersigned are requesting the support of Department's field offices and schools around the country in reaching out and encouraging all teachers to participate in the upcoming VINSET.

Final programme, schedules, subject matters, and links to online platforms to be used will be release at least a week before the second VINSET starts.

For widest dissemination and appropriate action.


DIOSDADO M. SAN ANTONIO
Undersecretary for
Curriculum and Instruction


ATTY. REVSEE A. ESCOBEDO
Undersecretary for Field Operations


ALAIN DEL B. PASCUA
Undersecretary for Administration



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Second Virtual In-Service Training (VINSET)

August 30 to September 3, 2021

TENTATIVE SCHEDULE AND PROGRAMME

| Day 1 (30 August 2021) MONDAY | |
|-------------------------------|--|
| 8:30 am – 9:00 am | <ul style="list-style-type: none"> • Opening Prayer • Philippine National Anthem • Welcome Remarks <ul style="list-style-type: none"> ○ Message from Sec. Leonor Magtolis Briones, DepEd Secretary ○ Message from Usec. Diosdado M. San Antonio, Undersecretary for Curriculum and Instruction • Video Informercial <ul style="list-style-type: none"> ○ Blended Learning Program and Approaches of DepEd |
| 9:00 am – 10:30 am | Topic: Retooling of Teachers Capacity in Using ICT and Emerging Technologies Speaker: Mark Anthony C. Sy |
| 10:30 am – 12:00 pm | Topic: Advantages of Using Open Educational Resources (OERs) Speaker: Sherwin O. Lomeda and Sara Jane Sarino |
| 12:00 pm – 1:00 pm | LUNCH BREAK |
| 1:00 pm – 2:00 pm | Topic: Proper Etiquette in Sending E-mail and Understanding Guidelines for Copyright Speaker: Ariel A. Delos Santos |
| 2:00 pm – 3:30 pm | Topic: The Wisdom Behind Grammarly Speaker: Maria May N. Sevilla |
| 3:30 pm – 4:30 pm | Topic: The Creative Utilization of Canva for Students Performance Task Speaker: Aprellene B. Marquez and Representative from Canva Philippines |
| 4:30 pm – 4:40 pm | <ul style="list-style-type: none"> • Evaluation (Program and Speakers) • Reminders |

| Day 2 (31 August 2021) TUESDAY | |
|--------------------------------|---|
| 8:30 am – 9:00 am | <ul style="list-style-type: none"> • Opening Prayer • Welcome Remarks <ul style="list-style-type: none"> ○ Message from Dir. Leila Areola (Director IV, BLD) • Video Informercial <ul style="list-style-type: none"> ○ DepEd Computerization Program ○ DepEd Learning Management System (Creating an Account, Password Resetting) |
| 9:00 am – 10:00 am | Topic: Techniques and Learning Delivery Style in Conducting Effective Virtual Classes Speaker: Bureau of Learning Delivery |
| 10:00 am – 11:00 am | Topic: Radio Based Instruction – Reaching Far-flung Areas Speaker: Jann Wilbur Gale |



| | |
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| 11:00 am – 12:00 pm | Topic: Child-friendly Approaches in Empowering Para-teachers Speaker: Bureau of Learning Delivery |
| 12:00 pm – 1:00 pm | LUNCH BREAK |
| 1:00 pm – 2:30 pm | Topic: TV Based Instruction – Effective Utilization and Plotting to Weekly Lesson Delivery Speaker: Salvador E. Manansala I |
| 2:30 pm – 3:30 pm | Topic: Creative teaching and Teaching Creativity for Distance / Remote Learning Speaker: Alvin A. Sy |
| 3:30 pm – 4:30 pm | Topic: Troubleshooting Equipment and Digital Device Awareness |
| 4:30 pm – 4:40 pm | <ul style="list-style-type: none"> • Evaluation (Program and Speakers) • Reminders |

| Day 3 (01 September 2021) WEDNESDAY | | |
|--|---|--|
| 8:30 am – 9:00 am | <ul style="list-style-type: none"> • Opening Prayer • Inspirational Messages <ul style="list-style-type: none"> ◦ Message from Clarissa Segismundo (Microsoft Philippines) • Video Informercial <ul style="list-style-type: none"> ◦ DepEd TV Teacher-Broadcasters ◦ DepEd ETULAY Online Tutoring | |
| 9:00 am – 10:30 am | Topic: Interactive PowerPoint Plugins & Microsoft Windows Plugin for 21st Century Teachers Speakers: Ma. Remalyne Cruz and Glenn Hurano | |
| 10:30 am – 11:30 am | Topic: Microsoft Office 365 for Productivity – Mail Merge Speaker: Marco Paolo Victoriano | |
| 11:30 am – 12:00 pm | Topic: Professional Development Program with Microsoft Education Speakers: Mark Anthony F. Jamisal and Representatives from Microsoft Philippines | |
| 12:00 pm – 1:00 pm | LUNCH BREAK | |
| 1:00 pm – 3:00 pm | Topic: Game-Based Learning Using Minecraft Education Edition Speakers: Rubilyn Pastrano, Glenny Laping and Glenah Taguibao | |
| 3:00 pm – 4:30 pm | CONCURRENT SESSION: Photo Editing and digital banner design using GIMP for instructional video development Speaker: Lorenz Villaflor | CONCURRENT SESSION: Basic Motion Graphics using Hitfilm Express for Instructional video development Speaker: Adriyel M. Santiago |
| 4:30 pm – 4:40 pm | <ul style="list-style-type: none"> • Evaluation (Program and Speakers) • Reminders | |

| Day 4 (02 September 2021) THURSDAY | | |
|---|---|--|
| 8:30 am – 9:00 am | <ul style="list-style-type: none"> • Opening Prayer • Inspirational Messages <ul style="list-style-type: none"> ◦ Message from Mary Manzano (Google Philippines) • Video Informercial <ul style="list-style-type: none"> ◦ DepEd Radio-Based Instruction | |



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| | <ul style="list-style-type: none"> ○ DepEd SIM Cards and Mobile Apps |
| 9:00 am – 10:30 am | Topic: Be Internet Awesome Speaker: Rowena A. Reyes and Via Puyat |
| 10:30 am – 11:00 am | Topic: Google Educators Group and Professional Development Program Speaker: Maam Santos-De Guzman (Grade School Principal - Reedly International School) |
| 11:00 am – 12:00 pm | Topic: Positive Discipline and Psychological First Aid Speaker: John Jefferson Sevilla |
| 12:00 pm – 1:00 pm | LUNCH BREAK |
| 1:00 pm – 2:00 pm | Topic: Cyberbullying (Knowing Your Rights) Speaker: Felisse Maranne Mandawe - Clinical Psychologist - San Juan Psychological Clinic |
| 2:00 pm – 3:30 pm | Topic: Mobile Apps Development for Teachers Speaker: Joy G. Salazar |
| 3:30 pm – 4:30 pm | Topic: Reorientation for School Property Custodian and IT Coordinators Regarding the DepEd Computerization Program Policies and Guidelines Speakers: Technology Infrastructure Division and Asset Management Division |
| 4:30 pm – 4:40 pm | <ul style="list-style-type: none"> • Evaluation (Program and Speakers) • Reminders |

| Day 5 (03 September 2021) FRIDAY | | |
|---|--|--|
| 8:30 am – 9:00 am | <ul style="list-style-type: none"> • Opening Prayer • Inspirational Messages <ul style="list-style-type: none"> ○ Message from Paolo Bediones (DepEd TV Mentor) • Video Informercial <ul style="list-style-type: none"> ○ DepEd TV Program (Awards and Recognitions) ○ ICTS-EdTech Unit Programs | |
| 9:00 am – 12:00 pm | Topic: The Use of DepEd Learning Management System (DLMS) Speakers: Mark Anthony F. Papa, Raymond B. Casama, and Mark Anthony C. Sy | |
| 12:00 pm – 1:00 pm | LUNCH BREAK | |
| 1:00 pm – 2:30 pm | Topic: Video Editing Applications 101 Speaker: Neil Arvin Bautista | |
| 2:30 – 4:00 pm | CONCURRENT SESSION: Digital Illustrations using Krita for book illustrations and for instructional video development Speaker: Arvin Key Barles | CONCURRENT SESSION: Music Production Using Noteflight for Instructional Video Development Speaker: Diosdado Parungao |
| 4:00 pm – 4:20 pm | <ul style="list-style-type: none"> • Evaluation (Program and Speakers) • Reminders | |
| 4:20 pm – 4:40 pm | Closing Remarks <ul style="list-style-type: none"> ○ Message from Usec. Alain Del B. Pascua, Undersecretary for Administration ○ Message from Dir. Abram Y.C. Abanil (Director IV, ICTS) | |

