



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division Office - Biñan City
RECORDS SECTION

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07 SEP 2021

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09 Sep 2021

DIVISION MEMORANDUM
No. 349, s. 2021

THIRD QUARTERLY MEETING OF SCHOOL RESEARCH COORDINATORS

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads

1. Pursuant to DepEd Order No. 16, s. 2017 or the Research Management Guidelines (RMG) this Office through the Planning and Research Section of the School Governance and Operations Division announces the conduct of **Second Quarterly Meeting of School Research Coordinators** via **Google meet** on **September 28, 2021, Tuesday, 10:00 a.m. – 5:00 p.m.**
2. This activity aims to:
 - a. revisit the research procedures as stipulated in the research management guidelines (RMG);
 - b. conduct an update on the existing researches in each school relative to the 6th Cycle;
 - c. recall the procedures on designing school research initiative and program completion report;
 - d. prepare necessary documents and reports needed by the end of school year 2020-2021; and
 - e. disseminate relevant updates and information about different research activities of the division.
3. The participants to this activity are the respective School Research Coordinators (SRC), Senior Education Program Specialist-Planning and Research Section, Planning Officer III, and Registrar I-Planning and Research Section.
4. Attached are the list of participants, schedule, and the indicative program of activities.
5. For inquiries and clarifications, please contact Edward R. Manuel of Planning and Research Section at edward.manuel001@deped.gov.ph and/or (049) 511-4191.
6. Immediate and widest dissemination of this Memorandum is earnestly desired.

EDNA FAURA-AGUSTIN

Schools Division Superintendent

Encl: As stated

Reference: DepEd Order No. 43, s. 2017, DepEd Order No. 16, s. 2017

SGOD/PR / DM-Third Quarterly Meeting of School Research Coordinators
2679 / 09/07/2021



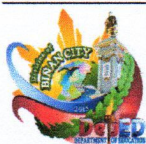
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THIRD QUARTERLY MEETING OF SCHOOL RESEARCH COORDINATORS

LIST OF PARTICIPANTS

PLANNING AND RESEARCH SECTION	NAME
Senior Education Program Specialist	Edward R. Manuel
Planning Officer III	Charles M. Patio
Registrar I	Artnafe N. Ode

NAME OF SCHOOL	SCHOOL RESEARCH COORDINATOR
ELEMENTARY	
Biñan Elementary School	James Y. Estiva-TI
Canlalay Elementary School	Rosalie O. Ladanga-MTI
Dela Paz Main Elementary School	Minerva B. Oxales-MTI
Dela Paz West Elementary School	Marites S. Soñega-MTI
Dr. Jose G. Tamayo Memorial Elementary School	Leonides D. Nadela-MTII
Dr. Marcelino Z. Batista Memorial Elementary School	Heidi N. Rara-TIII
Ganado Elementary School	Pamela M. Ciudad-TI
Langkiwa Elementary School	Melissa T. Pajam-TIII
Loma Elementary School	Estela B. Bragais-MTI
Malaban Elementary School	Glicel K. Salvador-MTI
Malaban East Elementary School	Charie Maeh M. Mendiola-TI
Mamplasan Elementary School	Marian M. Lagrimas-TI
Our Lady of Lourdes Elementary School	Mechael Angelo B. Yuson-TI
Pagkakaisa Elementary School	Ana Loraine A. Tolentino-TIII
Pedro H. Escueta Memorial Elementary School	Apolonia L. Cerdeña-MTI
Platero Elementary School	Maria Elena B. Hernandez-MTI
San Francisco Elementary School	Evangeline U. Mendejar-MTI
San Vicente Elementary School	Jamaira A. Silvallana-TIII
Soro-Soro Elementary School	Michelle N. Nolia-TI
Sto. Tomas Elementary School	Ramon S. Janaban IV-TIII
Southville 5-A Elementary School-Langkiwa	Rona A. Alzona-MTI
Southville 5 Elementary School-Timbao	Milagros D. Naval-TIII
Timbao Elementary School	Celeste A. Varin-TII
Tomas A. Turalba Memorial Elementary School	Nerissa P. Espelimburgo-MTI
Tubigan Elementary School	Mary Ann C. Azucena-MTI
Zapote Elementary School	Gloria M. De Torres-TIII
JUNIOR HIGH SCHOOL	
Biñan Integrated National High School (JHS)	Ana Maria C. De Guzman-TIII
Biñan Secondary School of Applied Academics	Diane M. Furio-TI
Dela Paz National High School-Annex	Anna Dominique R. Quasay-TI
Jacobo Z. Gonzales Memorial National High School	Maribel L. Nayad-TI
Mamplasan National High School	Jayson Carl C. Esmasin-TII
Nereo R. Joaquin National High School	Melody C. Jaspela-TII
Southville 5-A Integrated National High School	Rica Grace R. Jimenez-TIII
St. Francis Integrated National High School	Jade Y. Aldiano-HTI
Biñan City Science and Technology High School	Michael V. Vinluan-TIII
SENIOR HIGH SCHOOL	
Biñan City Senior High School (San Antonio)	Jie Ann B. Otila-TII
Biñan City Senior High School (Timbao)	Nancy M. Cabaluna-TIII
Biñan City Senior High School (Sto. Tomas)	Dinah C. Habig-TII
Biñan Integrated National High School (SHS)	Freddie John V. Calumno-TII
Southville 5-A Integrated National High School (SHS)	Federico Jr. A. Mendoza-TII
St. Francis Integrated National High School (SHS)	Carlito E. Añonuevo-MTII



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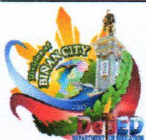
PROGRAM OF ACTIVITIES

September 28, 2021-Tuesday, 8:00a.m.-5:00p.m.
via Google Meet

Nationalistic Song	AVP
Opening Prayer	AVP
Opening Remarks	EDGARDO B. MILITANTE Assistant Schools Division Superintendent Chair, Schools Division Research Committee
Roll Call of Participants Checking of Attendance	ARTNAFE N. ODE Registrar I, Planning and Research Section
Meeting Proper	EDWARD R. MANUEL Senior Education Program Specialist, Planning and Research <ul style="list-style-type: none">✓ Review of the Research Management Guidelines✓ Introduction of Program PROBE and Crafting of School Research Banner Project✓ Preparation of Research Initiative Form (RIF) and Program Completion Report (PCR)✓ Update on the Conduct of Research Training/Webinar/ Orientation✓ Focus of Researches for SY 2021-2022✓ Update on 6th Cycle researches✓ Submission of SY 2020-2021 Accomplishment Report.✓ Submission of Completed Action/Basic Research✓ Update on the documents submitted on the Google Drive for the School Research Coordinators✓ Submission of Masters Thesis and Doctoral Dissertation✓ Research Parliament (November, 2021).
Open Forum	
Pledge of Commitment	EDWARD R. MANUEL Senior Education Program Specialist Planning and Research

ANJANETTE Y. PENALES

Administrative Aide I
EMCEE



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