



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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DIVISION MEMORANDUM
No. 407, s. 2021

INVITATION TO THE WEBINAR FOR SENIOR CITIZEN EMPLOYEES AND PROSPECTIVE RETIREES OF THE DEPARTMENT OF EDUCATION

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads

1. Attached is DM-PHROD-2021-0202 announcing the Invitation to the Webinar for Senior Citizen Employees and Prospective Retirees of the Department of Education entitled: **HeART: Healthy Aging and Retirement Transition** on **October 19 to 22, 2021** via **MS Teams**.

2. This webinar aims to equip senior citizen employees and prospective retirees of the DepEd with additional knowledge and skills to enhance their capabilities in activities that can be useful for them on their senior years and/or after retirement.

3. DepEd employees, regardless of employment status, ages 50 years old and above are encouraged to participate in this webinar.

4. Participants are requested to secure the necessary authority to participate in the webinar to pre-register through this link – bit.ly/Reg_HEART2021.

5. The webinar platform has a maximum limit of 250 participants only. The first 250 registrants will be accommodated. Those who are unable to join the webinar platform can watch the live streaming through the BHROD's Facebook page.

6. For more information about the said webinar, please refer to the attached memorandum.

7. Should there be questions and clarifications, please contact Ms. Marge Latosa, BHROD-EWD through mobile number 0908-3159960 or email margery.latosa@deped.gov.ph.

8. Immediate dissemination of this Memorandum is desired.

EDNA FAURA-AGUSTIN
Schools Division Superintendent



Encl: As stated

Reference: DM-PHROD-2021-0202

SGOD/HRD / Invitation to the Webinar for Senior Citizen Employees
and Prospective Retirees of the Department of
Education

2994 / 09/30/2021



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Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-PHROD-2021-0202

FOR Undersecretaries
Assistant Secretaries
Bureau/Service Directors
Regional Directors
Schools Division Superintendents
Heads of Schools and Offices
All Others Concerned



WILFREDO E. CABRAL
Regional Director, DepEd NCR and
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT INVITATION TO THE WEBINAR FOR SENIOR CITIZEN
EMPLOYEES AND PROSPECTIVE RETIREES OF THE
DEPARTMENT OF EDUCATION

DATE September 20, 2021

Pursuant to Memorandum Circular No. 23, s. 1993 of the Civil Service Commission enjoining all government agencies to adopt a pre-retirement seminar for their respective officials and employees, and to Republic Act No. 9994, Rule V, *Expanded Senior Citizens Act of 2010*, the Department of Education through the Bureau of Human Resource and Organizational Development - Employee Welfare Division (BHRD-EWD), will conduct a Holistic Wellness and Pre-Retirement Webinar for DepEd Senior Citizen employees and Prospective Retirees entitled "*HeART: Healthy Aging and Retirement Transition*" on October 19 to 22, 2021 via MS Teams.

The webinar aims to equip senior citizen employees and prospective retirees of the DepEd with additional knowledge and skills to enhance their capabilities in activities that can be useful for them on their senior years and/or after retirement. The activity will also provide continuing opportunities for advancement by helping them to discover innovations and options that will sustain them physically, psychologically, socially and financially. DepEd

Day 3

8:00 - 8:15am	Preliminaries
	MOL
8:15 - 10:00am	Session 5: Occupational Wellness
	- GSIS Benefits
10:00 - 10:15am	Break
10:15 - 11:45am	Continuation Session 5
	Q&A
11:45am	Reminders for Day 4
	End of Day 3

Day 4

8:00 - 8:15am	Preliminaries
	MOL
8:15am - 9:15am	Session 6: Social Wellness
	- Discovering and nurturing your talents that can be used during your retirement years
	Q&A
9:15am - 10:30am	Session 7: Occupational Wellness
	- DepEd Retirement process
	Q&A
10:30 - 10:40am	Break
10:40 - 11:45am	Session 8: Spiritual Wellness
	- What is "life" after DepEd?
11:45am	Synthesis
	Closing Remarks
	End of Training

ANNEX 1

Schedule of Activities

Day 1

7:45am-8:00am	Check in / Reading time
8:00 - 8:10am	Preliminaries <ul style="list-style-type: none">Lupang HinirangOpening PrayerWebinar Reminders
8:10 - 8:30am	Opening Program <ul style="list-style-type: none">Introduction of Participants and Guests
	<ul style="list-style-type: none">Welcome Message
	<ul style="list-style-type: none">Expectation Setting
	<ul style="list-style-type: none">Workshop Objectives and Program Overview
8:45 - 10:15am	Session 1: Physical Wellness <ul style="list-style-type: none">Health/Medical Concerns of Senior Citizens
	Q&A
10:15am	Break
10:30 - 11:45am	Session 2: Physical Wellness <ul style="list-style-type: none">Physical Activities and Nutrition for Seniors
	Q&A
11:45 - 12nn	Synthesis Reminders for Day 2 End of Day 1

Day 2

8:00 - 8:15am	Preliminaries MOL
8:15 - 9:45am	Session 3: Emotional and Mental Wellness <ul style="list-style-type: none">Emotional and Mental preparedness for the senior years
	Q&A
9:45 - 10:00am	Break
10:00 - 11:45am	Session 4: Financial Wellness <ul style="list-style-type: none">Retirement financial planning and management of personal finances
	Q&A
11:45am	Synthesis Reminders for Day 3 End of Day 2

employees, regardless of employment status, ages 50 years old and above are encouraged to participate in this webinar. Participants are requested to secure the necessary authority to participate in the webinar to pre-register through this link - bit.ly/Reg_HEART2021. Please note that the webinar platform has a maximum limit of 250 participants only. Only the first 250 registrants will be accommodated. However, those who are unable to join the webinar platform can watch the live streaming of the webinar through the BHRD's Facebook page.

Expenses to be incurred by the participants for attending this webinar shall be charged against the local/office fund, subject to the usual accounting and auditing rules and regulations. For more information, contact Ms. Marge Latosa, BHRD-EWD through mobile number 0908 3159968 or email margery.latosa@deped.gov.ph.

Thank you.