



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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By: *Jr.*

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DIVISION MEMORANDUM

No. 410, s. 2021

SCHEDULE OF ACTIVITIES FOR THE SUPREME GOVERNMENT ORGANIZATIONS

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads
All Others Concerned

1. In reference to OUA MEMO 00-0821-0140 re: Interim Guidelines on Student Government Elections for School Year 2021-2022 Under the New Normal, this Office through the Youth Formation Section of the School Governance and Operations Division informs all schools on the **Schedule of Activities for the Supreme Government Organizations**.

2. All schools shall strictly observe the following dates:

| Activities | Date |
|--|---------------------|
| Selection of Possible SPG/SSG Adviser | October 18, 2021 |
| Submission of Endorsement Letter and Profile of SPG/SSG Teacher-Advisers | October 19, 2021 |
| Approval and Issuance of SPG/SSG Advisership Designation | October 20, 2021 |
| Submission of Consolidated Election Documents | October 21-22, 2021 |
| Submission of Introduction of Elected SPG/SSG Presidents | October 22, 2021 |
| Submission of SPG/SSG Action Plan for SY 2021-2022 | October 22, 2021 |
| Nomination, Election, Announcement of Winners, and Oath Taking of Division Federation Officers | October 25-26, 2021 |
| Division Webinar for Selected SPG/SSG Officers | October 28-29, 2021 |
| Submission of Articles (School-Wide Activities Under Youth Formation Programs) | November 5, 2021 |

3. COMELEC and SPG/SSG Teacher-Advisers are directed to answer the **Elections Form** thru <https://tinyurl.com/SPGandSSGElections> on or before **October 5, 2021**. School Heads must be informed on the dates indicated in the Elections Form provided.



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4. For queries and concerns, please contact Ms. Maureen Jane Q. Alangco, Project Development Officer I/Division Youth Formation Coordinator thru tel. no.: (049) 511-4191 or email at depedbinan.sgodyouthformation@gmail.com.

5. Immediate dissemination of this Memorandum is desired.



EDNA FAURA-AGUSTIN
Schools Division Superintendent

Encl: None

Reference: OUA MEMO 00-0821-0140

SGOD/YF / DM-Schedule of Activities for the Supreme Government Organizations
3010 / 09/27/2021



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