



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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DEPARTMENT OF EDUCATION
Schools Division Office
RECORDS SECTION

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DIVISION MEMORANDUM

No. **536**, s. 2021

CAPACITY BUILDING ON PROJECT GET READY AND BE ALERT

(Resiliency in Education Advocates in any Disaster Yielding
Active Leaders on Emergencies and Response Team)

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All School Heads

1. Pursuant to DepEd Order No. 37, s. 2015 entitled "Comprehensive Disaster Risk Reduction and Management (DRRM) in Basic Education Framework", this Office through the School Governance and Operations Division – Disaster Risk Reduction and Management Unit (DRRM), announces the conduct of **Capacity Building on Project Get READY and Be ALERT** with the theme "*Building Resiliency in Facing the New Normal*" via MS Teams on **December 6 - 7, 2021, 8:00 a.m. to 5:00 p.m.**

2. The activity aims to:

- Familiarize the DRRM Booklet 1 & 2.
- Apply skills in Basic Life Support and First Aid.
- Enhance and update the contingency plans for COVID-19, Natural and Human Induced Hazard.
- Share best practices in DRRM programs, projects and activities in the New Normal.

3. The participants to this activity are the Division DRRM Team, School Heads, DRRM Coordinators and Alternates. Select participants should register on this link **<https://tinyurl.com/PROJECT-READY-AND-ALERT>**.

4. Program of activity and the list of technical working group are attached for reference.

5. For questions and clarifications, kindly contact Mrs. Ernane S. Escuvania PDO II-DRRM thru (049) 511-4191.

5. Immediate dissemination of this Memorandum is desired.

[Signature]
EDNA FAURA-AGUSTIN

Schools Division Superintendent

Encl: As stated
Reference: None

SGOD/DRRM / DM-Project Get Ready and Be Alert
3972 / 11/29/2021

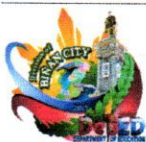


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Enclosure:

PROGRAM OF ACTIVITY

TIME	ACTIVITY	IN-CHARGE
DAY 1- December 06, 2021		
8:00 – 8:30	Preliminaries Opening Prayer National Anthem Mindfulness Activity Roll Call (per district)	AVP AVP AVP AVP Moderator
8:30 – 8:40	Words of Welcome	BAYANI V. ENRIQUEZ Chief, SGOD
	Inspirational Message	EDNA FAURA AGUSTIN Schools Division Superintendent
8:40 – 8:45	Objectives	ERNANE S. ESCUVANIA PDO II - DRRM
8:45 – 10:20	Introduction of the Guest Speaker	Moderator
	Session 1: DRRM Booklet 1	CAROL ENRIQUEZ DELOS SANTOS PDO II – DRRM SDO Laguna
10:20 – 10:30	Health break	
10:30 – 12:00	Introduction of the Guest Speaker	Moderator
	Session 2: DRRM Booklet 2	THERESA YEMMA A. CALUBAG PDO II – DRRM SDO Dasmariñas City
12:00 – 1:00	Lunchbreak	
1:00 – 2:00	Introduction of the Guest Speaker	Moderator
	Session 3: School Best Practices	MARLON B. FLORES
2:00 – 3:00	Introduction of the Guest Speaker	Moderator
	Session 4: Basic Life Support	JOHN RALPH S. TOLLEDO Nurse II BINHS
3:00 – 3:10	Health Break	
3:10 – 4:30	First Aid	JOHN RALPH S. TOLLEDO Nurse II BINHS
4:30 – 5:00	Announcement	
DAY 2 – December 07, 2021		
8:00 – 8:30	Preliminaries Opening Prayer National Anthem Mindfulness Activity Roll Call (per district)	AVP AVP AVP AVP Moderator
8:30 – 10:00	Introduction of the Guest Speaker	Moderator
	Session 5: Introduction to Contingency Planning	NOEL C. MERINO PDO II – DRR SDO Antipolo City



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10:00 – 12:00	Contingency Planning Workshop Breakout session:	NOEL C. MERINO PDO II – DRR SDO Antipolo City ERNANE S. ESCUVANIA PDO II – DRR SDO Biñan City
12:00 – 1:00	Lunchbreak	
1:00 – 3:00	Presentation of Contingency Plans of Selected Cluster Leader	Cluster 1 & 2: Contingency Plan in Earthquake Cluster 3 & 4: Contingency Plan in Typhoon Cluster 5 & 6: Contingency Plan in Flood Cluster 7 & 8: Contingency Plan in Fire Cluster 9 & 10: Contingency Plan in COVID-19 Cluster 11: School Contingency Manual for the limited face to face for COVID-19 resurgence
3:00 – 4:00	Closing Ceremony Closing remarks:	GERTRUDE A. ANUNCIACION EPS-SGOD



Enclosure 2:

TECHNICAL WORKING COMMITTEE

Overall Chairperson:	Edna Faura-Agustin
Co-Chairperson:	Bayani V. Enriquez
Program Manager:	Gertrude A. Anunciacion
Training Manager:	Ernane S. Escuvania
Online Registration/ Attendance:	Ferdinand R. Arbo
Webinar Moderator/Host:	Ansherina Banzon Maureen Jane Q. Alangco
Documenter:	Anna Liza C. Cuyos
Monitoring and Evaluation/ Certificates	Isidra L. Galman Ferdinand R. Arbo



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