



Republic of the Philippines  
**Department of Education**

REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION  
Schools Division of Biñan City  
RECORDS SECTION  
  
RECEIVED  
FEB 17 2025  
By: PSH 11:59 am

14 Feb 2025

**DIVISION MEMORANDUM**

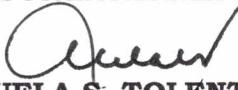
No. 071, s. 2025

**DIVISION ORIENTATION ON THE UTILIZATION OF MATHEMATICAL  
RESOURCES FOR KEY STAGES 1 AND 2**

To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
All Public Elementary Schoolheads

1. In line with the division's initiative to improve student's numeracy and literacy and strengthen the education sector's learning recovery, the Curriculum Implementation Division will conduct Division Orientation on the Utilization of Mathematical Learning Resources for Key Stages 1 and 2 on March 8, 2025 at SDO Training Hall at 8:00 am- 5:00 pm
2. The activity aims to:
  - a. orient the participants on the utilization of mathematical learning resources (math manipulatives) for Key Stage 1 and 2.
  - b. guide the participants create a lesson exemplar that includes manipulatives in it.
  - c. enhance the creativity of the participants in their instructional strategies
3. Participants are 1 Math Teacher in Key Stage 1 and 1 in Key Stage 2 in all public elementary schools.
4. Schoolheads are instructed to undertake the necessary mechanisms to ensure that classes of teachers who will attend the said activity will not be disrupted in compliance with DepEd Order No. 5 s. 20025 titled *Instituting Measures to Increase Time -on-Task and Ensuring Compliance Therewith*.
5. Transportation and other incidental expenses incurred by the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. Participants are advised to bring with them their laptops and extension cords and sample of manipulative materials distributed by division office in your school.
7. To facilitate the smooth conduct of the activity, meeting with the members of program committee will be held on February 19, 2025, 3:00 pm at the SDO Training Hall

8. Enclosed are activity matrix, list of participants, and program committee for reference and guidance.
9. For inquiries and concern, kindly contact Dr. Violeta M. Umel, Education Program Supervisor in Mathematics at Curriculum Implementation Division office at 049-547-0105 local 116.
10. Immediate and widest dissemination of this Memorandum is desired.

  
**MANUELA S. TOLENTINO, CESO V**  
Schools Division Superintendent

Encl: As stated  
Reference:

CID/PROPER / VMU / / DM-Division Orientation on the Utilization of Mathematical Learning Resources for Key Stages 1 and 2  
/ 02/14/2025

ENCLOSURE 1

LIST OF PARTICIPANTS FOR ORIENTATION ON UTILIZATION OF MATHEMATICAL RESOURCES FOR KEY STAGES 1 AND 2

NAME OF SCHOOL	Name of Participant for Key Stage 1	Designation	Name of Participant for Key Stage 2	Designation
Biñan Elementary School	Lea A. Pamitan	Teacher I	Jomari C. Cabantog	Math Coordinator
Canlalay Elementary School	Cathleen M. Cadano	Teacher V Math Coordinator	May Macatangay	Teacher III
Dela Paz Main Elementary School	Susan B. Pasta	Master Teacher II	Jestoni T. Allag	Teacher II
Dela Paz West Elementary School	Hyasmin C. Domingo	Teacher I	Maila C. Apolonia	Teacher IV Math Coordinator
Dr. J. Tamayo Mem. Elementary School	Dennessa A. Fortes	Master Teacher I	Mary Rose R. Alayon-Bolaños	Teacher V Math Coordinator
Dr. M. Z. Batista Mem. Elementary School	Josie N. Tinoco	Teacher III	Benelyn C. Delos Reyes	Teacher IV Math Coordinator
Ganado Elementary School	Dana Marie S. Vigilia	Master Teacher I	Paulo G. Isabela	Head Teacher I
Langkiwa Elementary School	Jenny R. Española	MT I / Math Coordinator	Jeffrey E. Arimado	Teacher I
Loma Elementary School	Estela B. Bragais	Master Teacher I	Visitacion M. Ileto	Teacher III Math Coordinator
Malaban Main Elementary School	Lea R. Umbrete	Teacher I	Kathleen C. Tirados	Teacher V Math Coordinator
Malaban East Elementary School	Stephanie Lorraine E. Flores	Teacher III	Jean Mae P. Destacamento	Teacher IV Math Coordinator
Mamplasan Elementary School	Lorlene E. Dones	Master Teacher I	Monizer T. Tabuzo	Teacher II
Our Lady of Lourdes Elementary School	Donna G. Lequin	Teacher I	Annalyn M. Flores	Teacher III Math Coordinator
Pagkakaisa Elementary School	Erika Mae L. Nunez	Teacher I	Arlene L. Villananueva	Teacher III Math Coordinator
Pedro H. Escueta Mem. Elementary School	Analyn A. Abanador	Teacher II	Ricalyn A. Javier	Teacher IV Math Coordinator
Platero Elementary School	Liwayway C. Gazzingan	Master Teacher I	Dominador M. Salinas	Teacher IV Math Coordinator
St. Anthony Integrated School	Mary Magsino	Teacher I	Reyccelyn Castrillo	Teacher V Math Coordinator
San Francisco Elementary School	Mercon M. Panganiban	Teacher III	Jett Heinrich G. Hernandez	Teacher V Math Coordinator
San Vicente Elementary School	Karrilyn D. Entena	Teacher I	Clarice D. Grajo	Teacher III Math Coordinator
Sto. Tomas Elementary School	Liza Jumarang	Teacher III	Janice J. Mayores	Teacher IV Math Coordinator
Soro-Soro Elementary School	Felipa O. Joaquin	Math Coordinator / Teacher	Lolita P. Baldicañas	Teacher IV Math Teacher
Southville SA-Langkiwa Elementary School	Maridel P. Vera	Master Teacher I	Alex R. Murillo	Teacher III
Southville 5-Timba Elementary School	Liza M. Casim	Teacher I	Jimelyn E. Olicia	Master Teacher V Math Coordinator
Timba Elementary School	Michelle B. Maigue	Teacher 2 / Grade 1 Key te	Alma R. Aquino	Math coordinator
Tomas A. Turalba Mem. Elementary School	Giselle Lady M. Gamos	Teacher III	Grace M. Dayao	Teacher IV Math coordinator
Tubigan Elementary School	Mirglaida A. Teodoro	Teacher I	Honey Grace F. Tabilon	Teacher IV Math Coordinator
Zapote Elementary School	Roselyn R. Fria	Teacher I	Dannisse Joy J. Pabalán	Math Coordinator

Program Committee

VIOLETA M. UMEL	EPS-Math	Proponent
MYRNA G. PALMA	Principal IV, SV5A ES	Facilitator
JONARD B. CASTILLO	Principal I, PHEMS	Facilitator
DELIO E. ESCAÑO	Principal I, Timbao ES	Facilitator
LEONIZA L. BERNAS	Master Teacher I, BES	Facilitator
JO ANN Q. BARTOLOME	Master Teacher II, BES	Facilitator
NERISSA P. ESPELIMBURGO	Master Teacher I-, TATMES	Facilitator
GLICEL K. SALVADOR	Master Teacher II, MES Main	Facilitator
FREDERICK A. ILAGAN	Master Teacher I, DES Main	Facilitator
VANESSA ESTOR	CID Clerk	Registration
KEVIN FUENTES	CID Clerk	Technical Assist

## ACTIVITY MATRIX

March 8, 2025  
8:00 am-5:00 pm

Date/Time	Activity	Person Responsible
7:30-8:00	Registration	AVP
PROGRAM PROPER	National Anthem	
	Ecumenical Prayer	
	DepEd Quality Policy Statement	
	Welcome Remarks	<b>Mary Ann L. Tatlongmaria EdD</b> Chief Education Supervisor
	Message	<b>Arlene S. Ricasata, CESO VI</b> Assistant Schools Division Superintendent
	Inspirational Message	<b>Manuela S. Tolentino, CESO V</b> Schools Division Superintendent
	Introduction of Participants	Jonard B. Castillo Principal I, PHEMS
	Statement of the Purpose	Violeta M. Umel Education Program Supervisor-Math
	Introduction of the Facilitators	Delio E. Escaño Principal I-Timba ES
	<b>Training Proper</b>	
	Presentation of Manipulatives, when and how to use with learning competencies	Facilitators
	Crafting of lesson exemplar that includes manipulatives in it	Participants
	Critiquing of crafted lesson exemplar	Facilitators
	Awarding of Certificates	
	Closing Remarks	Myrna G. Palma Principal IV-SV5A ES

Host: Jonard B. Castillo  
Principal I, PHEMS