



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

RECEIVED
10 JAN 2022
02:50pm

Ry: *[Signature]*
10 Jan 2022

DIVISION MEMORANDUM
No. 004, s. 2022

SCHOOL READINESS TO RECEIVE DCP

To : Assistant Schools Division Superintendent,
Chief, School Governance and Operations Division,
Chief, Curriculum Implementation Division,
All School Heads,
All Others Concerned.

1. Relative to the OUA MEMO 00-0821-0062 - *Allocation and Distribution of Laptops Under Bayanihan II Funds*, Public Schools with no DepEd Computerization Program (DCP) packages will receive new laptops.

In relation to this the Division Information, Communication and Technology Unit (ICT Unit) announces the conduct of **Division Schools Computer Laboratory Inspection** on **January 17 - 18 2022, Monday and Tuesday**.

2. The activity aims to assess and prepare the schools to receive DepEd Computerization Program (DCP) packages.
3. The said activity will be conducted to the following schools:
 - San Vicente ES
 - Loma ES
 - Dela Paz NHS
 - Mamplasan NHS
 - Biñan Science and Technology HS
4. Should there be questions and clarifications, you may course them thru the Division Information, Communication and Technology Unit (ICT Unit) at (049) 547 - 0105.
5. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.

[Signature]
EDNA FAURA-AGUSTIN
Schools Division Superintendent

Encl: OUA MEMO 00-0821-0062

Reference: OUA MEMO 00-0821-0062 - *Allocation and Distribution of Laptops Under Bayanihan II Funds*

OSDS/ICT / DM-School Readiness to Receive DCP
094 / 01/10/2022



Address: P. Burgos St. Brgy. Sto. Domingo, Biñan City Laguna
Website: depedbinancity.com.ph
Email: deped.binancity@deped.gov.ph
Telephone no: 511-4143/ 511-8620/ 511-4191/ 511-8746



OUA000-0821-0062
To authenticate this document,
please scan the QR Code



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0821-0062

MEMORANDUM

09 August 2021

For: **Regional Directors
Schools Division Superintendents**

Subject: **ALLOCATION AND DISTRIBUTION OF LAPTOPS
UNDER BAYANIHAN II FUNDS**

The Department of Education (DepEd), through the Department of Budget and Management-Procurement Service (DBM-PS), has recently awarded the procurement of laptops from the Bayanihan II funds, and is now in the process of implementation and delivery. The laptops will be delivered by the supplier directly to the Regional Offices. The Regional Supply Officers will take charge of releasing the allocated units of the Schools Division Offices.

The laptops shall be distributed based on the following allocation:

- 115 laptops per Legislative District (refer to Annex B)
- 25 laptops per Regional Office (refer to Annex A)
- 15 laptops for small, 20 for medium, 25 for large, and 30 for very large Schools Division Offices (refer to Annex C)
- 1 laptop each per Implementing Unit, and District Office

The Regional Offices, through the Schools Division Offices, will identify final list of schools or teachers who will receive laptops for those that have been allocated and take charge of delivering the said laptops to the recipients.

From the additional allocations of Division Offices, the following are the mandatory recipients (refer to Annexes C and D):

1. Implementing Units (IUs)
2. Public Schools District Supervisors (PSDSes)

From the allocation of Teachers in Legislative Districts, the following are the mandatory recipients (refer to Annexes B and E):

1. Alternative Learning System (ALS) Mobile Teachers who have not received laptops from previous distribution/allocation undertaken from 2017 up to 2021
2. Schools with no DepEd Computerization Program (DCP) packages
3. Schools which need replacement units



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]



From the allocation of Regional and Division Offices, the following are the priority recipients (refer to Annex F), provided they have not received laptops in previous distribution/allocation undertaken from 2017 up to 2021, or if they did, the laptops issued to them are being used by other officials:

1. RDs, ARDs, SDSes, ASDSes
2. ESSD and SGOD Chiefs
3. Chief and Senior AOs
4. Plantilla and CoS Engineers and Architects,
5. Sports Officers
6. YFD Coordinators
7. Health Personnel
8. ICT Staff
9. DRRM Coordinators
10. Planning Personnel
11. AOVs and AOIVs (AMD, Cash, Records, GSD)

The names of the recipient PSDSes, ALS Mobile Teachers, and Administration Strand Regional and Division Coordinators will later be submitted to the respective regions and divisions by the CO-based concerned offices for reference.

The Regional and Schools Division Offices may organize simultaneous unboxing and training of laptop use through online webinars or face-to-face sessions provided the required health protocols and social distancing are strictly observed. Legislators may be invited to give messages and be recognized for the Bayanihan II initiative.

For queries, please contact Engr. Ofelia L. Algo, ITO III of the ICTS-Technology Infrastructure Division (ICTS-TID) through +639088782413 or via email at ofelia.algo@deped.gov.ph or icts.tid@deped.gov.ph.

ALAIN DEL B. PASCUA

Undersecretary



QUAD00 0021-0002
To authenticate this document,
please scan the QR Code





Republic of the Philippines
Department of Education
INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE
 Pasig City, Philippines

SCHOOL ID: _____ **NAME OF SCHOOL:** _____

Classification (if recipient pls. check)

☐ Main ☐ Annex ☐ Annex A ☐ Annex B

☐ Campus A ☐ Campus B ☐ Campus C

Region: _____ Province: _____ District: _____ City/Municipality: _____

Division: _____ Superintendent: _____

Principal/School Head: _____

Contact No./Cellphone No.: _____ e-mail address: _____

School Property Custodian: _____ Contact No.: _____

Name of Computer Laboratory in-Charge: _____

Contact No./Cellphone No.: _____

Tel. No. (of the school): _____ Fax No.: _____ e-mail address: _____

In compliance to DepED Memo. No. 280, series of 2011, the school's readiness for the DCP shall be assessed by the Division ICT Coordinator according to the following criteria. Please tick appropriate box.

CRITERIA	Yes	No	REMARKS
1. Multi-media Classroom	<input type="checkbox"/>	<input type="checkbox"/>	
2. Computer Tables	<input type="checkbox"/>	<input type="checkbox"/>	
3. Windows & Doors with grills	<input type="checkbox"/>	<input type="checkbox"/>	
4. Proper electrical wirings & outlets duly certified by the Municipal/City Electrician	<input type="checkbox"/>	<input type="checkbox"/>	
5. Provision of adequate security mechanisms	<input type="checkbox"/>	<input type="checkbox"/>	
6. School Inspectorate team were organized	<input type="checkbox"/>	<input type="checkbox"/>	
7. 50 pieces (HS) / 40 pieces (ES) mono chairs	<input type="checkbox"/>	<input type="checkbox"/>	
8. At least 2 units of stand fan	<input type="checkbox"/>	<input type="checkbox"/>	
9. Sufficient electrical lighting	<input type="checkbox"/>	<input type="checkbox"/>	

Based on the assessment above, the school is:

- Ready ☐ All Criteria (1-9) were satisfactorily met
- Partially Ready ☐ Criteria 1-6 were met but criteria 7-9 are to be complied with prior to the installation of the equipment
- Not Ready ☐ At least one of critical 1-6 is not met

RECOMMENDATIONS:

ASSESSED BY:

CONCURRED BY:

 (Name and Signature of Division IT Officer)

 (Name and Signature of School Head)