



DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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MEMORANDUM
No. 009, s. 2021

**2021 DIVISION VIRTUAL REORIENTATION ON INTERNATIONAL ORGANIZATION
FOR STANDARDIZATION (ISO)**

To : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Quality Management Representative
Deputy - Quality Management Representative
All QMS Teams
All SDO Personnel
School Head, Biñan Elementary School
School Head, Biñan Integrated National High School

1. Relative to the Office Memorandum No. 008 s. 2021 re: Division Quality Management System (QMS) – Related Activities for March and April 2021, the QMS Training and Advocacy Team informs all SDO personnel on the conduct of the 2021 Division Virtual Awareness Seminar on International Organization for Standardization (ISO) on **April 7-8, 2021**, 9:00 a.m. to 12 noon, via MS Teams.
2. The said activity aims to:
 - a. reorient all SDO personnel on ISO,
 - b. revisit the QMS documents, processes, and procedures, and
 - c. value the importance of strictly adhering to the QMS processes and procedures.
3. Participants to the activity are all SDO personnel and seven (7) representatives each from Biñan Elementary School and Biñan Integrated National High School.
4. The meeting link will be provided by the QMS Training and Advocacy Team and will be forwarded to all department heads and concerned school heads.
5. Immediate dissemination of this Memorandum is desired

EDNA FAURA-AGUSTIN
Schools Division Superintendent



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