



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**CITY SCHOOLS DIVISION OF BIÑAN CITY**

DEPARTMENT OF EDUCATION  
Schools Division of Biñan City  
RECORDS SECTION

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MEMORANDUM

No. 009, s. 2021

**2021 DIVISION VIRTUAL REORIENTATION ON INTERNATIONAL ORGANIZATION  
FOR STANDARDIZATION (ISO)**

To : Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Quality Management Representative  
Deputy - Quality Management Representative  
All QMS Teams  
All SDO Personnel  
School Head, Biñan Elementary School  
School Head, Biñan Integrated National High School

1. Relative to the Office Memorandum No. 008 s. 2021 re: Division Quality Management System (QMS) – Related Activities for March and April 2021, the QMS Training and Advocacy Team informs all SDO personnel on the conduct of the 2021 Division Virtual Awareness Seminar on International Organization for Standardization (ISO) on **April 7-8, 2021**, 9:00 a.m. to 12 noon, via MS Teams.
2. The said activity aims to:
  - a. reorient all SDO personnel on ISO,
  - b. revisit the QMS documents, processes, and procedures, and
  - c. value the importance of strictly adhering to the QMS processes and procedures.
3. Participants to the activity are all SDO personnel and seven (7) representatives each from Biñan Elementary School and Biñan Integrated National High School.
4. The meeting link will be provided by the QMS Training and Advocacy Team and will be forwarded to all department heads and concerned school heads.
5. Immediate dissemination of this Memorandum is desired

  
**EDNA FAURA-AGUSTIN**  
Schools Division Superintendent

