



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**CITY SCHOOLS DIVISION OF BIÑAN CITY**

DEPARTMENT OF EDUCATION  
Schools Division Office - Biñan City  
RECORDS SECTION  
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APR 19 2021

19 Apr 2021

MEMORANDUM  
No. 010, s. 2021

**DESIGNATION AS OIC, DISBURSING OFFICER**

To : **ROSALYN C. VALDERAMA**  
Teacher III  
Biñan Secondary School of Applied Academics

1. In the exigency of the service, you are hereby designated as OIC Disbursing Officer, in addition to your concurrent capacity as Teacher III in Biñan Secondary School of Applied Academics.
2. It is understood that you shall perform the duties and responsibilities of the said position until such time that a full time Disbursing Officer, will be appointed.
3. Please be guided accordingly.

**EDNA FAURA-AGUSTIN**  
Schools Division Superintendent

