



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
REGIONS SECTION

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MEMORANDUM

No. 022, s. 2021

DESIGNATION AS SENIOR HIGH SCHOOLS COORDINATOR

To : **DR. LANI A. ALONTE**
Education Program Supervisor - TLE
City Schools Division of Biñan City

1. In the exigency of the service, you are hereby designated as **Senior High Schools (SHS) Coordinator** effective immediately and until further notice.
2. It is understood that you shall perform the duties and responsibilities of the said position effectively and efficiently in addition to your duties as Education Program Supervisor in Technology and Livelihood Education (EPS-TLE).
3. Immediate dissemination of this Memorandum is desired.

EDNA FAURA-AGUSTIN
Schools Division Superintendent

