



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

Bids and Awards Committee (BAC)
NOTICE TO PROCEED

NOV 25 2024

PARALUMAN R. ROBLES
President/General Manager
ROMAN INSTRUCTIONAL MEDIA RESOURCES INC.
36 Anahaw St., Brgy. Veterans Village,
Project 7, Quezon City

Dear Ms. Robles:

The attached Contract Agreement having been approved, notice is hereby given to **ROMAN INSTRUCTIONAL MEDIA RESOURCES INC.** that work may proceed on **FY 2024 SUPPLY AND DELIVERY OF MATHEMATICAL LEARNING RESOURCES (MANIPULATIVE MATERIALS)** effective upon receipt of this notice, which should not be later than **DEC 02 2024**.

Upon receipt hereof, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space below. Keep one copy and return the other to the BAC Assistant Secretariat, located at 2nd floor, ASDS Office, Division Office, P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna.

Very truly yours,

ARLENE S. BICASATA, CESO VI
Head of the Procuring Entity
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Received by:

PARALUMAN R. ROBLES
(signature above printed name)

Position: **General Manager / President** Date: **November 27, 2024** Time: **11:15 A.M.**

To acknowledge, kindly download, receive, and send the **SIGNED** copy of this notice to **bac.sdobinancity@deped.gov.ph** at the soonest possible time. The **ORIGINAL COPY** of the same must be submitted to the BAC Secretariat.